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Number 29

1971 - 1972

THE LIBRARY OF THE

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UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

E. LEE TRINKLE LIBRARY

MARY WASHINGTON COLLEGE

of the

UNIVERSITY OF VIRGINIA

Fredericksburg, Virginia



Preface

The person in charge of E. Lee Trinkle Library has always been known as "the Librarian," a title which makes it hard to distinguish him from the other fifteen full and part-time "Librarians" employed there. This is appropriate, for the Library runs on the energy, initiative, co-operation, and competence of its entire staff (among whom should not be forgotten the forty-two student aides during the regular semesters and the twelve student aides during the summer session). The Library is indeed fortunate to have so many genuine "Librarians."

For this reason the College can look forward optimistically to a change in library administration on July 1, 1972. The new "Librarian," Mrs. Ruby Y. Weinbrecht (Class of 1948), is well-known for her broad library experience and for her loyal and zealous service to the Alumnae Association. As she leads the Library into a new era of the College, she will have the support of all the other "Librarians," for the rest of the staff will remain in service. Everyone concerned about Mary Washington as it stands apart from the University of Virginia can be confident that the Library will continue to reflect and support the intellectual life of the College.

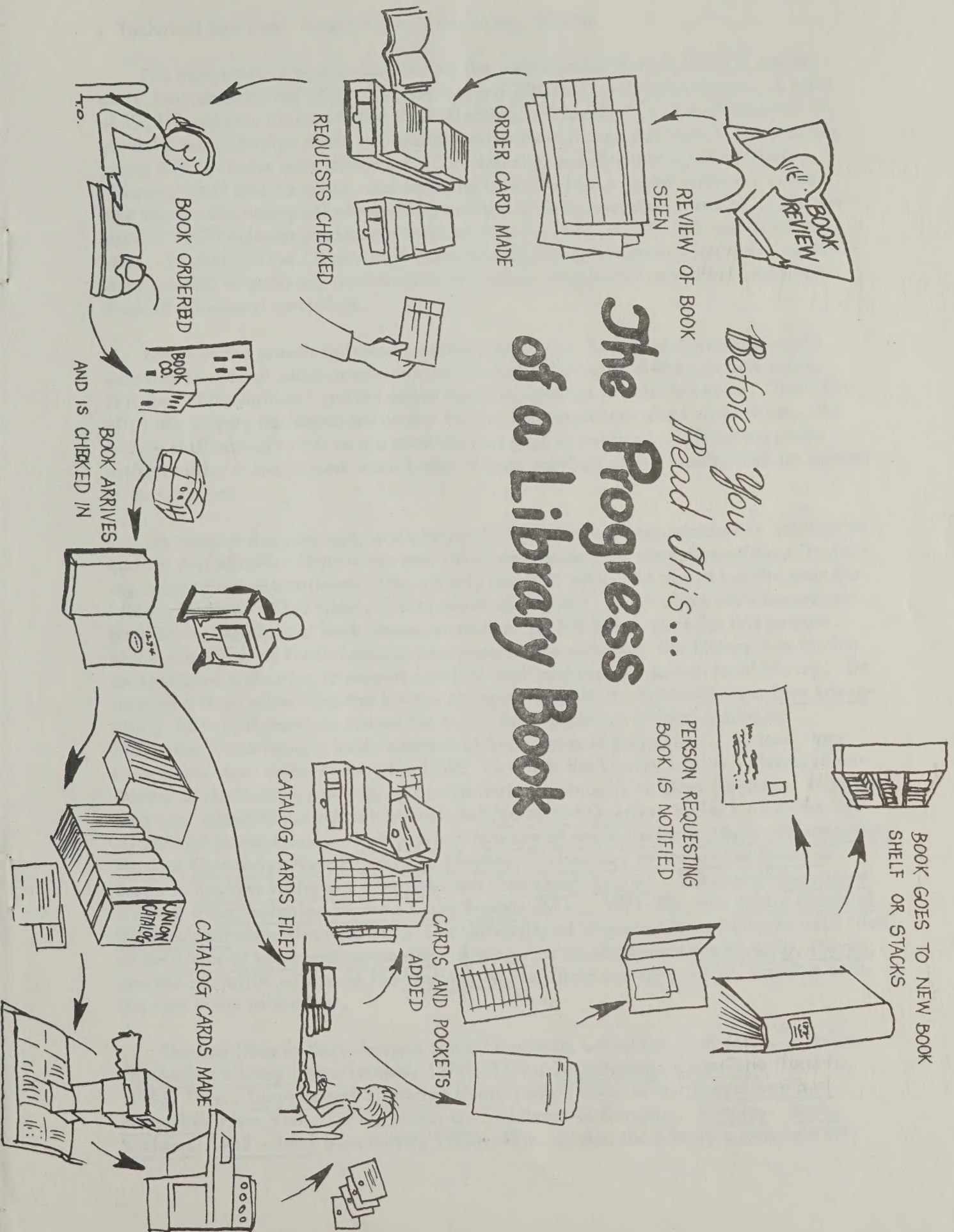
This twenty-ninth report represents the shared achievements of the staff, who, in various ways, have assumed significantly greater authority.

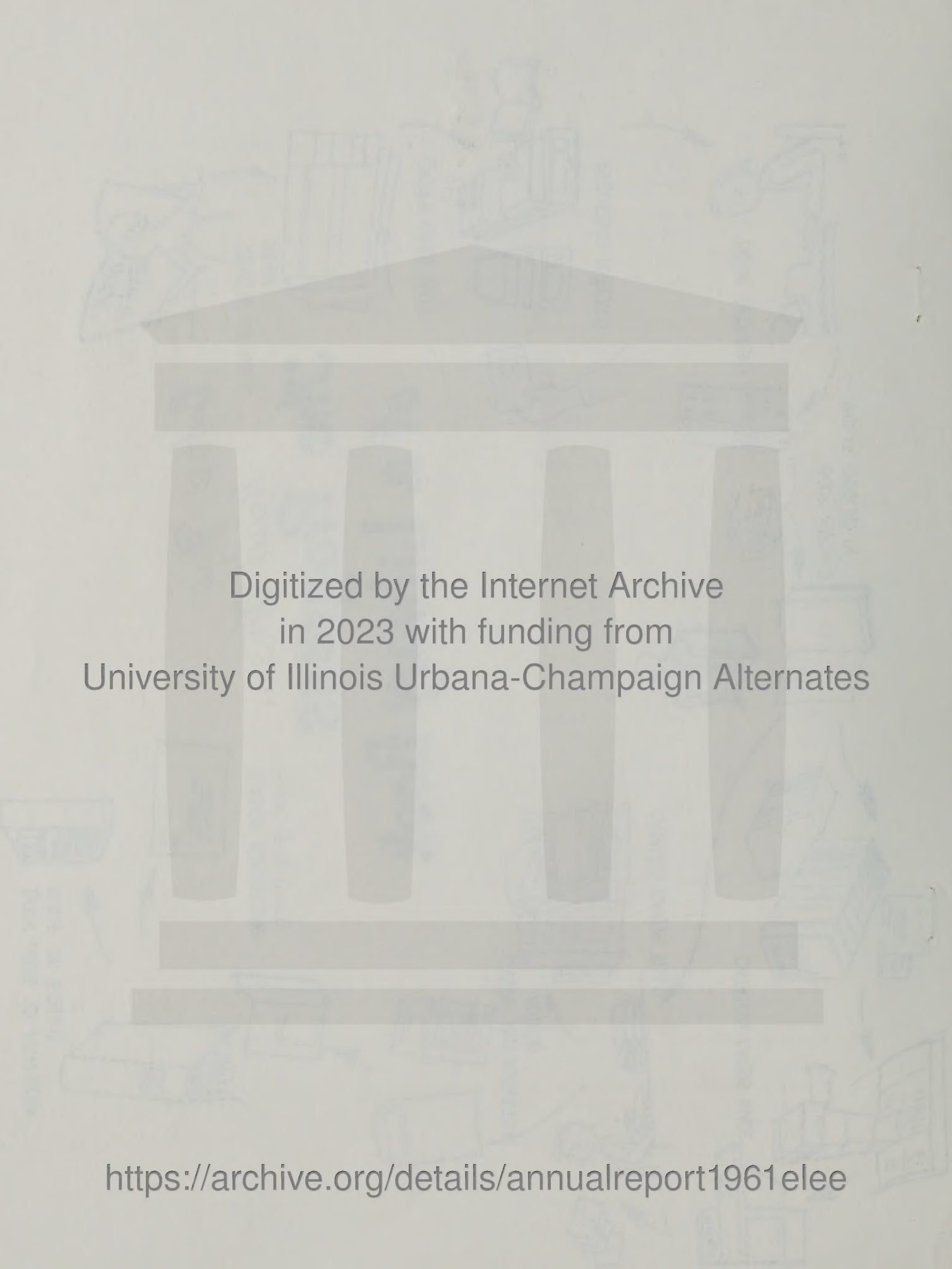
The major disappointment of the year was the rejection of the College's biennial budget request for \$5,000, to be used in planning a much-needed addition to the building. On the other hand, the College administration and the faculty continued to support the Library without hesitation, and this gives hope that the Library will not be allowed to fall into neglect.

Daniel H. Woodward
Librarian

June 1972

Before You Read This... **The Progress of a Library Book**





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<https://archive.org/details/annualreport1961elee>

I Technical Services: Acquisitions, Cataloging, Binding

The high level of acquisitions during the year equaled that of 1970-71 and by early June enabled the Library to grow beyond 220,000 cataloged volumes. A total of 10,012 volumes were added to the collection. "Weeding" - the elimination of obsolete and defective works - was extensive even though less than in the past two years; 534 volumes were discarded. (The weeding was directed by Mrs. Diane Fishman, Staff Bibliographer, and centered on books in the social sciences; in the past three years nearly all areas of the collection have seen some weeding.) The net gain of 9,478 volumes produced a total on July 1, 1972, of 220,565 cataloged volumes. In addition the Library held more than 20,000 government documents, approximately 6,000 microforms, a substantial collection of unbound periodicals, and hundreds of ephemeral pamphlets.

Much of the growth followed customary patterns. Special development again occurred in several subjects relevant to the curriculum only in the past few years, and the "Fifty Authors" project added depth to holdings in selected areas. Traditionally, the Library has depended on the faculty for suggestions about acquisitions, the library staff acting to fill in the more obvious gaps in holdings. This system works satisfactorily; it would work even better if more members of the faculty took an interest in acquisitions.

As predicted a year ago, a slightly uphill plateau has been reached in holdings of current periodicals. Fifty-seven new titles were added, 20 were discontinued (including a net of ten discontinued gifts, chiefly under PL 480). At the end of the year the Library received 1,260 titles, 255 of which were gifts. Much effort went toward expanding the holdings of back issues, more than \$4,300 being spent for this purpose. Many microfilms of Fredericksburg newspapers were obtained, the Library now having an extensive collection to support archival work and researches into local history. (In acquiring these microfilms the Library co-operated with the Fredericksburg Free Lance-Star.) Four staff members visited the U. S. Book Exchange in Washington on November 9 and brought back hundreds of back issues of periodicals. By mail many more issues were obtained from the USBE, to which the Library sent many boxes of unwanted or duplicate materials, to be distributed eventually to other libraries. Notable long runs added to the collection included Notes and Queries, Series 1 - 12 (the first microfiche in the Library); Metropolitan Museum of Art Bulletin; Problems of Communism; Musical Quarterly; Plant Physiology; Playboy; Dickensian; Philosophy of Science; Romanic Review; Historical Abstracts; and Elementary English. Volumes of Repertoire d'Art et d'Archeologie, Supreme Court Reports (23 v., 1921-28), and Public Papers of the President were also acquired. The University of Virginia Library donated back files of the Times of India and Kommunist. Among new subscriptions were Izvestia, Pravda, and the microfilm edition of the Washington Post (from January, 1972), together with the new index to the Post.

The additions to the reference and bibliography collection included T. J. Wise, The Ashley Library (repr. London, 1971), 11 v.; Encyclopedia Canadiana (Toronto, 1970), 10 v.; Encyclopaedia Judaica (New York, 1972), 16 v.; Encyclopedia of Education (New York, 1971), 10 v.; U. S. Library of Congress. Catalog. Books: Subjects, 1965 - 1969 (Ann Arbor, 1970), 42 v. (giving the Library a complete set,

1950 - 1969); British Museum. Department of Printed Books. General Catalogue of Printed Books. Five-Year Supplement, 1966 - 70 (London, 1971-), 18 v. published (bringing the Library's set up-to-date); Catalog of the Oliveira Lima Library, the Catholic University of America (Boston, 1970), 2 v.; and Notable American Women, 1607 - 1950: A Biographical Dictionary (Cambridge, Mass., 1971), 3 v.

Some notable books were added to the Rare Book Collection. A pleasant set of the first edition of Henry Fielding, The History of the Adventures of Joseph Andrews (London, 1742), 2 v., is a landmark in the development of the English novel. George Cruikshank, The Comic Almanack (London, 1835 - 53), a complete set of the 19 original parts, with three variant and hand-colored issues and a presentation inscription, is a high point in the collection of book illustrations. A brief but rare pamphlet by Claude Bernard, François Magéndie. Leçon d'ouverture du cours de médecine du Collège de France (Paris, 1856), joined the already strong collection of the 19th-century French physiologist. Three items were added to the Humphrey Repton collection: Odd Whims; and Miscellanies (London, 1804); An Enquiry into the Changes of Taste in Landscape Gardening... (London, 1806); and Landscape Gardening and Landscape Architecture... (London, 1840). The Library also acquired a copy of an interesting edition of a Renaissance classic, Baldassare Castiglione, Il libro del cortegiano (Venice, Aldine Press, 1547); two volumes published by the Cuala Press; a first edition of J. G. Lockhart's Memoirs of the Life of Sir Walter Scott, Bart. (Edinburgh, 1837 - 38), 7 v., with two brief letters in the hand of Lockhart; scattered issues of The London Chronicle dealing with the American revolution; two scarce Confederate imprints touching on the Battle of Fredericksburg; some scientific works by Sir James Jeans; several items by Samuel Beckett; a decent copy of the second folio of Beaumont and Fletcher, Fifty Comedies and Tragedies (London, 1679); four Tennyson first editions; and Charles Jarvis's translation of Cervantes, The Life and Exploits of the Ingenious Gentleman, Don Quixote de la Mancha (London, 1742), 2 v., with 68 plates after John Vanderbank. Professor Mary Ellen Stephenson generously gave a facsimile edition of the Gutenberg Bible. The most exciting acquisition of the year was Plinius Secundus, Historia Naturalis (Venice, 1496), presented by Mrs. Carrol H. Quenzel (together with a copy of a 17th-century edition of Lycophron). The Pliny once belonged to A. B. Chandler, President of the State Normal School at Fredericksburg, and was given to the late Carrol H. Quenzel (Librarian of Trinkle Library from 1943 to 1968) by Chandler's widow. Thus the first incunabulum in the Library (aside from several leaves of 15th-century books) has as appropriate a provenience as one could imagine.

Additions to the Archives included these gifts: Dean Alvey's papers, Phi Sigma Iota papers, Organ Guild scrapbooks, Chi Beta Phi minutes, articles by faculty members, and copies of the Battlefield to fill in gaps in the collection.

From the Virginia Cooperative Book Purchasing Program the Library received much valuable material: 790 volumes of Conference Books (most in the physical, biological, and social sciences), and 204 titles (including 50 duplicates returned for nearly \$500 credit on account) from the Basic Books program. From the U. S. Government Printing Office the Library received 2,801 items, worth \$2,523.38, under its privileges as a selective depository of documents. It obtained 55 titles (256 individual issues) under Public Law 480. From individuals and corporations the Library received 332 gifts, in-

cluding many duplicates from the University of Virginia Library. Among the donors were Professors Levin Houston, Richard Warner, Jean Edson, Laura Sumner, and Cornelia Oliver; Dean Croushore and Chancellor Simpson; Dr. Gordon W. Jones, Mr. Laurence Hoes, Mr. and Mrs. Edward Alvey, and Mr. and Mrs. Sidney Hamer; the Jewish Chautauqua Society (24 items).

The acquisitions program was made more difficult by confusion in the publishing industry. During the first eleven months of the fiscal year 368 items had to be returned to publishers or jobbers because of defective manufacture or incorrect shipping. (The Library's half-dozen errors are not included in this figure.) Shoddy standards in doing business are as expensive and time-wasting to the Library as to regular commercial customers. At the end of the year one new jobber was being tried on an experimental basis, and one jobber was discontinued. There is much melancholy experience to show that jobbers give less satisfactory service under co-operative purchasing schemes; for this reason the Library chose not to join the University Center in Virginia's co-operative buying plan.

A brief study conducted by Mrs. Fishman in the winter showed that the most widely used works in the Library tend to be those published recently, especially within the last five years. Thus efficient acquisition, processing, and cataloging are particularly important in Trinkle Library, where costs must be kept tolerable and materials obtained quickly. A change in clerical procedures, made in co-operation with the Comptroller's office, reduced the staff time required in processing orders and making payments, and a slight change in the routine for handling newspapers saved four hours of student aide time each week. In charge of the clerical work in acquisitions were Mrs. Marian Holt, Administrative Assistant, and Mrs. Janie Kash, Library Assistant in Periodicals.

Inflation, especially in subscription rates for periodicals, hurt the acquisitions program. The Library was in a poor bargaining position: some materials needed to support the curriculum must be bought, even though, in the physical and biological sciences, two dozen important journals cost several thousand dollars a year.

The indispensable Catalog Office fell slightly behind in its work early in the year, when half of the staff were new on the job (and Mr. Charles Balthis, Head Cataloger, was new as a supervisor). Later the catalogers picked up momentum and processed 11,807 items by the end of the year, including new books, phonograph records, and periodicals; bound volumes of periodicals and rebound books; recataloged books; and discarded materials. The already small backlog of uncataloged materials was reduced by 158 items (as of May 31). Several minor changes in processing were put into effect, either to improve efficiency or to provide better service to readers. In general, the procedures of the Office appeared to be working smoothly.

By the kindness of Professor Mary Ellen Stephenson, cards of the holdings in the Language Laboratory were deposited in the Catalog Office, where they are available to anyone wishing to inspect them. Preliminary planning has been done for a union catalog of phonograph records on the campus; this highly desirable project probably could be completed within the next year.

Because of the pressure of inflation on periodicals, not quite as much money was spent on binding as was anticipated: \$5,670.11 for binding, \$4,674.50 of which went toward binding and rebinding 861 volumes of periodicals. Greater effort in this area can be expected during the next year. As usual, Mr. Taketo Ohtani, Library Assistant in Circulation, repaired on the premises hundreds of defective bindings, many of works which otherwise could not have been salvaged.

II Public Services: Circulation, Orientation, Guides and Indexes, Publications, Exhibitions, Theatre, Seminars, Special Services

Circulation figures are among the most unreliable statistics released in library reports. Unfortunately, if one attempts to use them to find out how the library is being used, by whom and when, and thus to find ways of making it a more useful facility, he may be badly misled. For one thing, methods of counting in Trinkle Library have changed, partly because compiling statistics is expensive in staff time. The inevitable comparisons between 1971/72 and past years can only be confusing, even to the library staff, who often forget some of the many variables in such comparisons.

There was little evidence of an increase in the use of library materials this year, nor was there clear proof of a decline. The revised calendar (placing the Christmas - New Year's vacation between semesters rather than within the first semester) seems to have diminished occasions for using library materials. But a smaller student enrollment, fewer faculty members, and the Library's discontinuation of counting certain kinds of circulations also affected circulation statistics. Moreover, some library staff members felt that more students read in the building and thus charged out fewer items. It seems likely that the ordinary student and faculty member continued to use the Library as much - or as little - as in past years. The library staff, unhappy that more persons did not read more books, exerted a great deal of effort to encourage readers. Such effort should be continued, even though its success cannot be demonstrated clearly. (Before despairing, one should note that in a two-month period during the fall, the Library's circulation rate was about the same as that reported by Vassar College for the same period.)

In the spring of 1971 the Library issued a report on Reserve Books, the conclusion suggesting that fewer books on reserve for a course would lead to no less - and possibly more - reading by the students. Circulation in 1971/72 tends to support this conclusion: even though the number of books on reserve was reduced this year, reserve circulation remained about the same. One can reiterate that only books likely to be in heavy demand by large numbers of students during short periods should be put on reserve; other books could be listed in bibliographies and kept in the stacks.

The third, revised edition of An Introduction to Reading and Research in Trinkle Library was prepared during the summer and distributed to interested students at fall registration. A library orientation program was conducted in October with the cooperation of the English Department, which then undertook the teaching of research methods and the research paper. In the spring a questionnaire was submitted to students

in selected courses requiring research papers; the replies were helpful to the library staff in planning future orientations, public services, and generally in attempting to make materials more accessible to readers. Miss Mary Porter, Reference Librarian, again supervised the orientation program and the revision of An Introduction, as well as the survey.

A suitable cabinet was found in storage and filled with the New Books File (formerly called the Acquisitions File) and placed in the Bibliography Room adjacent to the Main Card Catalog. The File enabled anyone to discover the materials acquired in specific fields during the fiscal year. Maintenance of the File was in charge of Mrs. Margaret Smith, Circulation Clerk.

The Browsing Corner in the Rotunda was refilled with \$50 worth of paperbacks each semester. The use of this special collection (unduplicated in the stacks) continued at a high level. Selection of these books was done by student aides, under the direction of Mrs. Fishman. The New Books Shelves in the Rotunda, containing a selection of recently cataloged books, was maintained by Mrs. Renna Cosner, Circulation Librarian.

Under the care of Mrs. Sherry Morgan, Clerk-Typist in Periodicals, the reorganization of government documents was completed in Subbasement 1. A card index to the documents was also prepared, duplicated, and placed in the Bibliography Room, South Periodicals Room, and SB 1. A brief guide, "How to Find U. S. Government Documents," was printed and made available to all interested readers.

For the second year the Library held an extraordinary Moratorium on fines for overdue or improperly borrowed materials. In a three-day period in April, 288 overdue stack books and 71 books not charged out at all (together with three other items) were returned. The purpose of the Moratorium was to demonstrate the Library's good will: the charge-out and fine systems are designed to help readers by keeping materials available, and not to raise money.

Publications included three issues (August, October, February) of a new series, Book Odds and Ends, devoted to annotated lists of books suitable for browsers; two issues (December, April) of Trinkle Little Star, the library's campus newsletter; and two issues in the series of Occasional Papers: No. 4, The Library of an Early Virginia Scientist, Dr. John Mitchell, F. R. S. (1711 - 1768), The Catalogue of an Exhibition in the duPont Galleries...October 25 - November 20, 1971. Taken from the Private Collection of Gordon W. Jones, M. D.; and No. 5, Dr. John Mitchell: The First Virginia-Born Scientist. A Lecture Given in Klein Theatre on October 26, 1971, by Edmund Berkeley. Both the exhibition and the lecture at its formal opening were sponsored by the Library. "Newspapers Received in E. Lee Trinkle Library," "New Subscriptions to Periodicals and Serials," and "A Short Guide to Trinkle Library" also were published during the year.

Exhibitions in the Rotunda included the following:

Southeast Asia, July
Travel in Your Mind, July-August

The Changing Scene, September
Rare But Well-Done, October-November
Satirical Prints of the Cruikshank Family, November-December
Manessier: Lithograph Book of Illuminations for "The Poems of
St. John of the Cross," December-January
Government Documents and the Ms., January-February
Fredericksburg Old and New, February-March
Picture and Text, March-April
MWC Book Collecting Contest Winner, April
Plants Seen in Woods and Fields, April-May
Recent Acquisitions in the Rare Book Room, May-June

For the "Fredericksburg" exhibition of drawings, Professor Bulent Atalay wrote an essay, "Art and the Scientist," which was published by the Library. The "Plants" exhibition consisted of the drawings of Professor Kurt Leidecker. Art work for most of the exhibitions and publications was prepared by Mr. Ohtani. The "Recent Acquisitions" exhibition was planned by the student aides who worked in the Rare Book Room: Jeanne McCormack ('72), Darlene Hall ('73), and Diane Cook ('74).

Visitors and readers in the Rare Book Room and Archives appeared in about the same numbers as turned up last year. Two persons from off-campus requested permission to use the Archives. The new slide projector encouraged the use of Rare Book Room materials in occasional art classes held in the building. Miss Barbara Alden, Archivist, prepared a list of Honors Papers at Mary Washington College of the University of Virginia 1948-1971, published by the Library. (All of these papers are now available in the Archives.)

One Chamber Theatre production was staged in the Art Library under the sponsorship of the French Club and the Library:

Jean Tardieu, "Les Amants du Metro," play in French, directed by Sally Bates, assisted by Professor Lydie S. Mann, April 16

The Library sponsored a revival of the Mary Washington College Book-Collecting Contest, the entries in which were judged on April 5. Winner of the first prize, \$30 in books from the College Bookstore, was Leslie Gross ('74).

Trinkle Library Seminars were held for the second year, each session scheduled on a Tuesday or Thursday afternoon in the Philosophy Library after refreshments (usually tea and donuts) were served by student aides:

Roy H. Smith, "Genetics, Intelligence, and Educational Philosophy: Who Are We Kidding?" September 28
Raman K. Singh, "Is There a Black Novel?" October 11
Paul C. Slayton, Jr., "The Poorest Man in the World - The One Who Does Not Read: An Experimental Program to Stir the Literary Stew," November 4
Lewis P. Fickett, Jr., "The Indian General Election of 1971 - The Triumph of Indian Socialism," November 16

- Ayako Imai, "The So Called 'Phoenician Bowls' from Cyprus,"
December 2
Peter V. Snyder, "The Arbitrariness of Scientific 'Fact,' "
February 10
Lawrence A. Wishner, "The Polyunsaturated Delusion,"
February 22
Reginald W. Whidden, "The Kenmore Records: A Local
Research Project," March 7
Elizabeth A. Clark, "Mysteries of the Divine Arithmetic,"
March 28
Samuel O. Bird, Mary J. Parrish, Roy B. Weinstock,
Bulent I. Atalay, "Science and Social Responsibility,"
April 18

The series will be continued in the coming year, six speakers having been scheduled. For help in planning the Seminars the Library is indebted to Professors Atalay, Mahoney, Fingerhut, and Snyder.

In June the Library Advisory Committee of the State Council of Higher Education for Virginia approved a new interlibrary loan code for participating libraries in the state. When this code goes into effect, Mary Washington students will be able to borrow through ILL service from other libraries in the state, a privilege which has long been desirable. The Library anticipates a marked increase in ILL business during the next year. To help recover at least some of the cost of ILL service, the Library has been obliged to place a small charge on making Xerox copies for other libraries.

A recurring question concerns the weekend and holiday hours during which the Library is open: some readers would like to have them extended. A survey was made during the Thanksgiving vacation of the number of readers who appeared at various times; it concluded that the Library should be open in the evening of the last day before classes resume, that other vacation hours should be determined by the normal routine of the staff, and that otherwise the Library should remain closed so that costs do not become disproportional to actual use of the facilities. Sunday hours probably should be extended (from the present 2 - 11 p.m. span to 12 noon - 11 p.m.); but without additional part-time staff, this would not be practical. Present Saturday hours seem reasonable, for past experience has shown that readers in the Library on Saturday nights would be few.

The library staff has given much thought to the problem of teaching students the methods of research, for it is evident that many readers are poorly prepared to take full advantage of the resources in the Library. Recently several institutions (e.g., Swarthmore, Howard, Washington and Lee) have started elaborate programs for bringing the students, faculty, and library together. Eight members of the Trinkle Library staff visited Washington and Lee University and learned about its program directly. A beginning could be made at Mary Washington during the vacation in January: two professional librarians, after consultation with faculty members, could instruct a group of students from a certain discipline (e.g., the social sciences) about the research tools which would be most important to them. Serious planning should begin toward programs of advanced orientation in the Library, for fields of study are increasingly specialized,

research tools more difficult to use, and fewer students (and faculty members) adequately prepared to carry on productive study in the Library.

Two other public services should be considered. An audiovisual center would seem desirable. And the James Monroe Library, placed under the administration of the College by the last General Assembly, could be integrated with Trinkle Library.

III The Staff: Personnel Changes, Student Aides, Committees, Activities

Two new staff members arrived in September. Mr. Ronald Hoeflin became a Librarian assigned as Assistant Cataloger, and Mrs. Helen Thornton became Catalog Clerk-Typist, succeeding Miss Marjorie Garmey. Mr. Charles Balthis, Librarian assigned as Assistant Cataloger, became Head Cataloger upon the retirement of Mrs. Marian Watts. In August Mrs. Phyllis Wafle became a part-time Library Assistant in Circulation, succeeding Mr. David Lambert; in January she resigned because of health, and her position was then taken by Mr. Peter Armbrust, part-time Instructor in German. In August Mr. D. H. Woodward resigned as the Librarian, effective on July 1, 1972, so that he could become the Librarian of the Henry E. Huntington Library and Art Gallery in San Marino, California; in June Mrs. Ruby Weinbrecht was appointed as the new Librarian.

Especially helpful were the several student aides who worked during vacation periods; this was made possible by the co-operation of Mrs. Helen Thomas, Administrative Assistant to the Director of Financial Aid, and the Comptroller. Provision for this vacation employment should be made permanent. Other student aides contributed to Trinkle Little Star, served refreshments at Trinkle Library Seminars, selected books for the "Browsing Corner," planned a rare books exhibition, and made valuable suggestions about Library activities. The Library depends absolutely on the conscientiousness of the student aides, especially for performing essential but tedious jobs; this year the aides as a group were also exceptional students: twelve were on the Dean's List in the fall semester (one with all "A"'s), two were members of Mortar Board, one was elected to Phi Beta Kappa, and one was elected President of the Honor Council. In the light of this achievement, it was appropriate that the Chancellor announced the establishment of a \$10,000 scholarship fund (from an anonymous donor) in honor of the late Carrol H. Quenzel, Librarian from 1943 to 1968, a scholarship to be awarded each year to a junior or senior, preferably one who had worked as an aide in the Library. Many of those persons who knew "Dr. Q." have expressed the opinion that he would be pleased by the form which his memorial will take.

All members of the staff chose to serve on the Library's study and advisory committees. Especially active was the Public Services Committee (Mr. Ohtani, chairman; Miss Alden, Mrs. Fishman, Miss Porter, Mrs. Simmons, Mrs. Wafle), which helped plan the new Book Odds and Ends and two issues of Trinkle Little Star, recommended changes in the New Books File, and studied various audiovisual problems. This committee, assisted by the Technical Services Committee (Mrs. Holt, chairman; Mr. Balthis, Mrs. Fishman, Miss Porter, and Mr. Hoeflin), investigated microfilm readers and reader-printers. The

Technical Services Committee also introduced some changes in accessioning procedures which improved efficiency. The Planning and Arrangement Committee (Mrs. Morgan, chairman; Mrs. Cosner, Mrs. Kash, Mrs. Holt, Mrs. Ray, Mrs. Smith, Mrs. Thornton) made suggestions about redecorating the Staff Lounge. (Mrs. Kash and Mrs. Simmons then took charge, and many staff members contributed to the new furnishings.) This committee also made recommendations about periodicals shelving and the location of the new map case.

In November three members of the staff attended the annual meeting of the Potomac Technical Processing Librarians in Towson, Maryland, and also visited three libraries. Four members attended the Virginia Library Association meeting in Williamsburg on December 3. Eight members visited the library of Washington and Lee University in April. Mr. Ohtani represented the Library at the first annual seminar of the Virginia Microfilm Association in Charlottesville on October 6. The Librarian attended the annual January meeting of the Bibliographical Society of America in New York; he also was a member of the State Advisory Council on Libraries and the executive committee of the Library Advisory Committee, State Council of Higher Education for Virginia.

The library consultant's report in 1968 recommended a revised statement of responsibilities for the faculty Library Committee. This revision was approved by the faculty this year:

1. To help interpret the library needs of faculty and students.
2. To help establish policy with respect to the purchase of books, periodicals, and other library materials.
3. To encourage and promote the use of the library.

IV The Building: Facilities and Equipment

Most changes in physical facilities were undramatic, but some extended the capabilities of the Library. Two large book stacks were added in the North Periodicals Room to provide for the expanding collection of bound periodicals (several thousand ponderous volumes had to be moved several times before the installation could be completed). Carpeting was placed in the Current Periodicals Room as the final step in the rearrangement of that room; the appearance and sound level were much improved. A decorative window shade and two geographical posters were donated by a staff member; several other posters from the Library's World War I collection were framed and hung in various rooms. Chancellor Simpson kindly permitted the Library to display John Russell's painting, "The Morning Talk," on loan to the College from the Virginia Museum. By gift the Library acquired a second microcard reader, placed on Deck 3; the other microcard reader and the microfiche reader were moved to closed carrels off the Reserve Room. A large map case was graciously yielded by the Comptroller and located in the Reserve Room; it now contains maps and phonograph records. The rest of the Library's record collection was also moved to the Reserve Room; the student aide on duty at the desk there can now supervise access to microform materials and readers, phonograph records and players, as well as Reserve Books.

An old loom was salvaged from a dormitory basement (by means of the Executive Housekeeper's kind assistance) and placed on display outside the Rare Book Room, near the spinning wheel donated to the College years ago. The reconstruction of the loom was accomplished by Professor Mildred Jamison, Gen. B. S. Kelsey (Ret.) of Stevensburg, Va., and Miss Frances Hickson ('72). A display of weaving was planned to accompany the loom.

Foggy Bottom received some emergency cleaning and repainting, but the heavy and not always gentle use of this smoking room makes its upkeep frustrating. Two new book cases were built by campus carpenters and installed in the Art Library; another new case was placed in the South Periodicals Room to house the expanded holdings of periodicals indexes. A slide projector and screen were acquired and used in several Library Seminars (for the screen the Library was indebted to Professor Samuel Bird). The Staff Lounge was repainted and refurnished beyond recognition. Finally, a number of pieces of furniture were obtained from the storage room in Lee Hall by the courtesy of the Executive Housekeeper; these included more appropriate chairs for the Rare Book Room and soft chairs for the literature stacks. A new survey of seating capacity in the Library produced a total of 730: 647 seats in the stacks and reading rooms, 26 seats in halls, 17 stools, 27 seats in offices, and 13 seats in service areas. After some rearrangements were made in shelving and carrels on Decks 3 and 5, the seating seemed ample, although not all seats were as comfortable as some readers felt they should be.

Further changes in the building are needed soon. In the Psychology Library additional shelving should be built by campus carpenters, the present shelving rearranged, the lighting improved, and air conditioners installed. (These air conditioners could come from the Philosophy Library, which in turn should have slightly larger units.) Better lighting is also needed in the Art Library, where inadequate electrical outlets hamper Chamber Theatre productions. In the near future, a remodeled Documents Room will be needed to house part of the periodicals collection. A microform reader-printer would be useful in the Library and should be purchased as soon as technology and available funds make this prudent. A study of the advisability of buying and housing in Combs Hall (1) certain scientific periodicals in microform and (2) microform readers should be undertaken before space problems become acute.

Housekeeping became a persistent difficulty in the Library. The fault did not rest altogether on the constantly rotating janitors and maids assigned to clean and maintain the building: most of the time they were understaffed and ill-informed about their duties. Management was awkward, for the custodians must do certain things to the satisfaction of the library staff, even though they reported to the Executive Housekeeper. Basic reorganization and reassignment would seem in order. But another source of difficulty was the state salary scale for custodians, which was inadequate to attract and hold good workers.

Several incidents in the Library during the year prompted serious discussions by the staff and the college administration on the subject of personal security. The Library recommended that a uniformed security guard be available to visit all appropriate parts of the building, on a flexible schedule, during the evening hours. For a time such a guard was employed, but after his resignation no replacement was made. It would seem

advisable to renew this protection. The Library also recommended that one of the custodians assigned to the building work on an evening schedule. It has not yet been possible to put this into effect.

The unfortunate loss of funds for planning an addition to the building should not set back thinking in this direction. Every effort should be made to revive the project; study should begin at once about what is needed, for whom, and why. Because the collection is growing by 9,000 net cataloged volumes and 2,500 government documents each year, the when is already known: now.

Statistical Appendix

Library Expenditures:

Salaries and wages	\$ 133,953.72
Student aide wages	23,455.02
Books (encumbered: \$70,336.44)	73,276.84
Rare books	1,111.80
Periodicals	26,330.63
Binding	5,670.11
Equipment and supplies	4,767.97
Miscellaneous	5,993.53
Total	\$ 274,559.62

Expenditures Analyzed: (Amounts encumbered, disregarding discounts.)

Acquisitions: Books

Art.....	\$7,596.40	Juveniles	\$ 442.85
Biology	2,301.38	Linguistics	921.05
Chemistry	1,408.85	Mathematics	1,009.64
Classics	547.74	Music	1,306.83
Dramatic Arts	1,035.69	Oriental	340.46
Economics	1,029.74	Philosophy	2,431.64
Education	1,240.90	Physics	470.00
English	9,038.27	Political Science	2,627.98
Fiction	727.91	Psychology	2,650.37
French	1,613.19	Reference, Bibliography & Library Science	10,706.89
General Science, Medicine & Home Economics	808.64	Religion	1,039.62
Geography	1,372.57	Russian	708.30
Geology	1,614.65	Sociology	2,323.28
German	511.85	Spanish	317.62
Italian	1,030.13	Sub-total	\$ 70,336.44
Health, Physical Education & Dance	287.45	Rare Books	1,111.80
History	10,874.55	Total	\$ 71,448.24

Periodicals:

New subscriptions (57)	\$ 1,624.55	
Back issues	4,307.24	
Renewals	19,980.16	
Miscellaneous (Government Printing Office; Indexes)	198.19	
Total		\$ 26,110.14

Bindery Expenses:

Books (406 items)	\$ 995.80	
Periodicals (861 items)	4,674.31	
Total		\$ 5,670.11

Circulation Figures (items charged out formally; excluding building use):

Students:		
Books	60,934	
Phonograph records	2,769	
Sub-total	63,703	
Reserve:		
All materials	7,031	
Faculty and Administration:		
All materials	6,417	
Total		77,151

Interlibrary Loan Service:

Borrowed:		
Books	228	
Photocopies obtained	235	
Sub-total	463	
Loaned:		
Books	131	
Photocopies supplied	23	
Sub-total	154	
Unable to borrow (some items later purchased)	34	
Unable to lend (items not owned, or in use; some later purchased) ...	218	
Total		869

Population of Academic Community:

Students	2,050	
Faculty: full-time, 145; part-time, 8	153	
Administration	16	
Total		2,219

027
M392 R

A N N U A L R E P O R T

Number 28

1970 - 1971

E. LEE TRINKLE LIBRARY
MARY WASHINGTON COLLEGE
of the
UNIVERSITY OF VIRGINIA
Fredericksburg, Virginia



Preface

The twenty-eighth annual report of E. Lee Trinkle Library covers a year in which unusual attention was given to promoting the usefulness of the collection in a liberal arts college. In addition to its regular activities, the Library expanded current and back holdings of periodicals, began the "Fifty Authors" project, changed a number of physical arrangements and facilities in the building, continued the Chamber Theatre and inaugurated the Trinkle Library Seminars, experimented with the Book Exchange and Browsing Corner, and produced a number of exhibitions and publications. All of these were undertaken for the purpose of moving the Library and its resources a little closer to the intellectual center of the campus. Some important beginnings were made; much more remains to be done.

As usual, the fifteen full and part-time members of the Library staff and the student aides (forty-two of them during the regular session, twelve in the summer) worked co-operatively in getting on with hard jobs in uncertain times. The Chancellor and other members of the administration and faculty, the Library and Rare Books Committees, and numerous students gave valuable assistance, the foundation of which was the generous and continuing financial support which the College lent to the Library, even in a year when funds were hard to find.

This report is a record of the combined efforts of many persons, most of whom would be too modest to confess them.

Daniel H. Woodward
Librarian

July 1971

I Technical Services: Acquisitions, Cataloging, Binding

Acquisitions during the year were slightly above the 1969-70 level and thus reached an all-time high of 9,772 volumes. The "weeding" of obsolete and defective works, continued at a slightly diminished rate, nonetheless totaled 1,091 volumes, or more than in all but two years in the history of the Library. A net gain of 8,681 volumes was recorded, the collection consisting of 211,087 cataloged volumes on June 30, 1971. For the next several years the Library should follow a narrow course of adding a gradually increasing number of volumes which are essential to the needs of the academic community, yet at the same time of discarding useless materials which, if retained, would clog the collection and hasten the day when present facilities become inadequate.

In most respects the growth of the collection followed existing patterns. A few relatively new areas were strengthened: Japanese studies, Latin American studies, Russian and Slavic studies, linguistics, and computer science. In addition, the reference and bibliography collections were upgraded, and extensive attention was given to the Italian, fine arts, musical phonograph record, American history, and biology collections. The "Fifty Authors" project, under which the Library is collecting in depth the works of fifty authors who may be especially interesting to students looking for research topics in various fields, has also resulted in significant gains; the project will be continued in the coming year.

The collection of periodicals--one of the most widely used resources in the Library--was also strengthened. New titles totaled 133, and 13 titles were discontinued. The additions included nine new gifts. On June 30, 1971, the Library received 1,223 periodicals (255 of which were gifts), the highest total ever. The holdings of back volumes also were expanded, \$3,905.83 being spent for this purpose. Staff members made one successful trip to the U. S. Book Exchange in Washington, D. C. (and secured a notable haul in physics journals); by mail the Library was able to obtain more material than ever before from the U.S.B.E. (Many boxes of duplicate and unwanted materials were disposed of at the U.S.B.E.) Among the important long runs obtained from various sources were the Cleveland Museum of Art Bulletin, American Anthropologist, Dance Index (a complete set), Supreme Court Reports (1929-1947, added to previous holdings and shelved in the Reference Room), and Novyi Mir (1925-1944), obtained as a gift from the publisher through the courtesy of Professor Joseph Bozicevic. Among the new subscriptions were several linguistics journals, Nuclear Physics, Fareastern Economic Review, Apollo, the Japanese edition of Unesco Courier, the Los Angeles Times, the Orange, Va., Review, the Richmond Times-Dispatch on microfilm, and Corriere Della Sera (Italy).

The growth of the periodicals collection since 1961-62 (when only 501 titles were received) is by no means luxuriant. In many areas of study more and more essential material appears in periodicals rather than in books; there can be no doubt that the Library must keep up with the trends toward periodical publication. On the other hand,

the Library's collection now appears to be nearing adequacy in most areas, and a plateau in subscriptions can be predicted not far above the present level. Among the periodicals as in the book collection, careful weeding will have to be maintained in order to eliminate materials which are no longer appropriate for the patrons of the Library.

Some representative additions to the reference and bibliography collections included 29 v. added to complete our set of the Annual Bibliography of English Language and Literature; v. 18-31 added to the Year's Work in Modern Language Studies; Cumulative Bibliography of Asian Studies, 1941-65: Subject Bibliography, 4 v. (to complete our set); The Thomas Winthrop Streeter Collection of Americana, 8 v.; Marvin Spevak, A Complete and Systematic Concordance to the Works of Shakespeare, 6 v.; Le Catalogue de l'Édition Française, 1970, 4 v.; Dizionario Biografico degli Italiani, 12 v., in progress; and the McGraw-Hill Dictionary of Art, 5 v., and Encyclopedia of Science and Technology, 1971 ed., 15 v.

The Rare Book collection absorbed a number of important if unspectacular additions. The history of science collection was joined by three works of Sir Isaac Newton: The Mathematical Principles of Natural Philosophy, 2 v. (London, 1729), the first English translation of the Principia; Opticks (London, 1730), the fourth and textually final edition; and A Treatise of a System of the World (London, 1731), the uncommon second edition of the important supplement to the Principia. Two Confederate government documents were acquired: Official Report of the Battle of Chickamauga (Richmond, 1864) and Official Reports of Battles (Richmond, 1862). A friend of the Library gave a first edition of Sinclair Lewis's Babbitt (New York, 1922). The complete Strawberry Hill edition of Horace Walpole's Anecdotes of Painting and A Catalogue of Engravers, 5 v. (1762-71), supplemented by Jonathan Richardson's Works (1792) and Edward Edwards' Anecdotes (1808) strengthened the art history collection. The Library also purchased the splendid 1968 facsimile edition of William Caxton's translation of Ovid's Metamorphoses, 2 v., and from the Huntington Library a collection of 141 colored orange crate labels and three 17th and 18th-century maps of Virginia. These are merely representative of the items acquired (93 of them cataloged) during a prosperous year for the Rare Book Room.

From the U. S. Government Printing Office the Library received 2,575 items, worth \$1866.47, under its privileges as a selective depository of documents. The Library also obtained 80 items under Public Law 480, 250 items under the Virginia Conference Book Program, 234 items under the Virginia Co-operative Book Buying Program (July-November, 1970), and 563 gifts from corporations and individuals. The gifts included 143 volumes selected in India and 136 volumes (mostly in Russian) which were duplicates from the University of Virginia Library. Among the persons presenting items to the Library were Professor and Mrs. Edward Alvey; Professors Reginald W. Whidden, Eileen Dodd, Levin Houston; and Chancellor Simpson.

For generous help in "weeding" the collection the Library is indebted to Mrs. Marjorie Whidden and Mrs. Margaret Sue Early (Children's literature), Mr. Samuel

Emory (Geography), and Mr. Clavio Ascari (Italian). The other weeding projects, including bibliography, technology and science, were under the direction of the Staff Bibliographer, Mrs. Fishman. Mrs. Martha Fickett and Mr. Glen Thomas were of great assistance in upgrading the collection of musical phonograph records, a project which will be continued. (The circulation of phonograph records increased by more than half.)

The Catalog Department completed another successful year, processing 12,123 items, including new books, phonograph records, and periodicals; bound volumes of periodicals and rebound books; recataloged books; and discarded materials. The department gained 403 items against the cataloging backlog, which was reduced to a low and manageable level. A brief experiment in requesting 60 Library of Congress catalog cards showed that our present method of processing is relatively superior in terms of cost and efficiency. (In the Library's operation about 60% of the catalog cards are based on L.C. Proof Slips, 30% on Polaroid camera photographs of L.C. and N.U.C. catalog entries, 10% on hand-prepared entries; all items are Xeroxed on card stock in the building; normally, no L.C. cards are requested.)

Despite inflation and the declining reliability of book jobbers, the Acquisitions Department continued to secure and process books with reasonable speed and at acceptable costs. On an experimental basis, orders were given to two new jobbers; dealings with two jobbers (including one new one) were discontinued. Exact accounting is difficult to establish, but in 1970-71 the average cost of a volume added to the collection was less than \$7.13 (gifts and rare books included, bound volumes of periodicals excluded, staff and overhead not considered). This figure compares favorably with the per-volume cost recently reported by a larger academic library in Virginia. If the volume of acquisitions continues to increase, an addition to the acquisitions staff (consisting of the Staff Bibliographer; the Administrative Assistant, Mrs. Holt; and several student aides) may become necessary. Streamlining of clerical procedures in acquisitions (some proposals for which are now being studied) would seem more important than ever in a time of acute cost consciousness.

The appearance of the collection improved somewhat as extra attention and funds were again given to binding and repairing materials. A total of \$8,895.80 was spent on binding, \$7516.15 of which was spent on binding and rebinding 1,402 volumes of periodicals. Mr. Ohtani, Library Assistant, repaired the bindings of hundreds of volumes, some damaged only slightly, others in such poor condition that the regular commercial binder would not accept them. The effect of the two-year binding program became evident, even though special efforts will have to be continued for several more years in order to remedy past neglect of the physical condition of the collection.

II Public Services: Circulation, Orientation, Guides and Indexes, Publications, Exhibitions, Seminars, Plays

Statistics for formal circulation of Library materials show that during the year general and reserve circulation remained at the levels of 1969-70 and faculty circulation increased by nearly 7%. Interlibrary loan services continued at about the same levels, even though the number of books borrowed increased. Most dramatic was the increased number of persons using the Rare Book Room: more than double the number of last year. (Further improvement is desirable, of course.) Special surveys made during the year suggest that the overall use of the Library is substantial. On what was expected to be a typical weekday (Tuesday, March 2, 1971), 1,025 persons entered the Library between 8 a.m. and 11 p.m.; after deductions for persons visiting the building more than once are made, it appears that about a third of the academic community was in the Library on this date. (Formal circulation figures for the day indicated that March 2 was indeed a fairly normal day in the Library.) Other surveys showed that apparently little-used periodicals were in fact being consulted (26 titles out of 41 in the survey were examined by readers in a three-week period during November) and that most persons in the building had serious business there, either in studying or reading rather than in talking or sleeping. One study showed that use of the Library was relatively heavy during the evenings from Sunday through Thursday, light on the weekend. In an open-stack library, with more and more material immediately accessible to the public, formal circulation figures seem less and less accurate gauges of use; comparisons with figures for past years or other institutions should be made with caution.

One facility caused the Library staff considerable concern: the Reserve Book Room. A report prepared in the spring by Mrs. Smith, Circulation Clerk, and the Librarian was approved by the Library Committee and then distributed to the faculty. It concluded that Reserve Books are not as much consulted as some persons have believed and that other means of bringing important materials to the attention of students should be explored by instructors.

A second, revised edition of An Introduction to Reading and Research in Trinkle Library was prepared during the summer and distributed to all interested students in September. A Library orientation program for freshmen was again undertaken with the cooperation of the English department, the program centered on an hour tour of the building and an introduction to the location of materials. (Discussion of the methods of research and the research paper was conducted separately by the English department.) The orientation program was supervised by the Reference Librarian, Miss Porter.

The Acquisitions File (with separate groupings for 1969-70 and 1970-71) was moved into the Return Circulation Office (i.e., Mrs. Smith's office), where it was available for inspection by anyone interested. The File was also used in preparing exhibitions and reports.

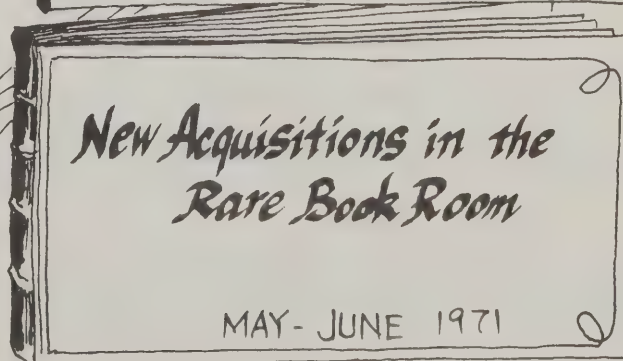
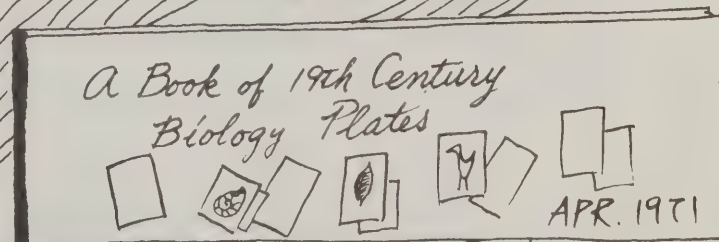
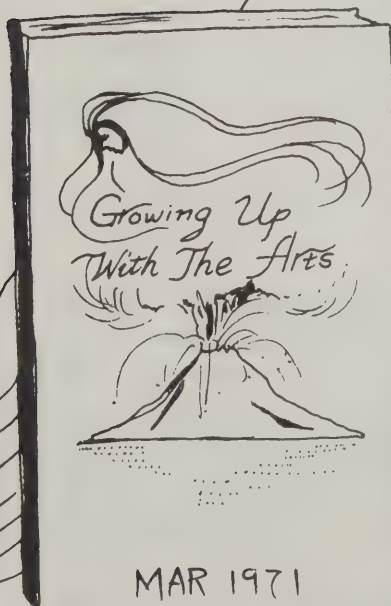
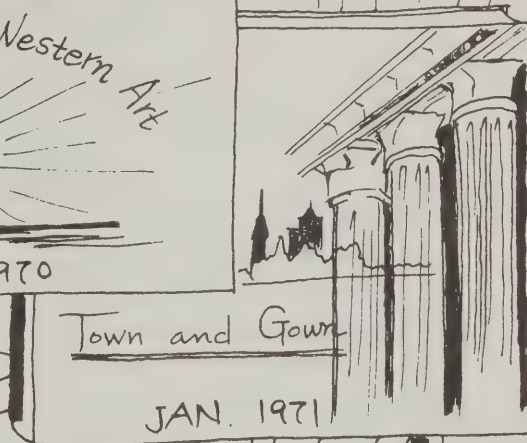
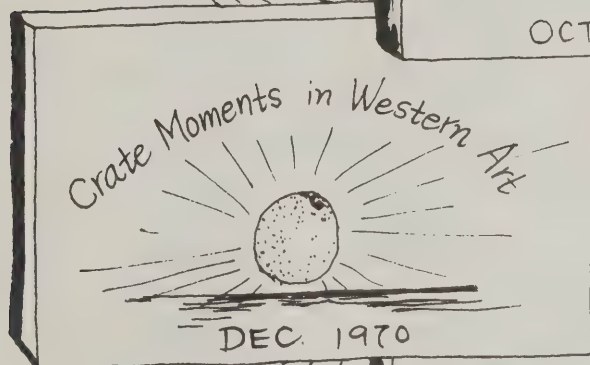
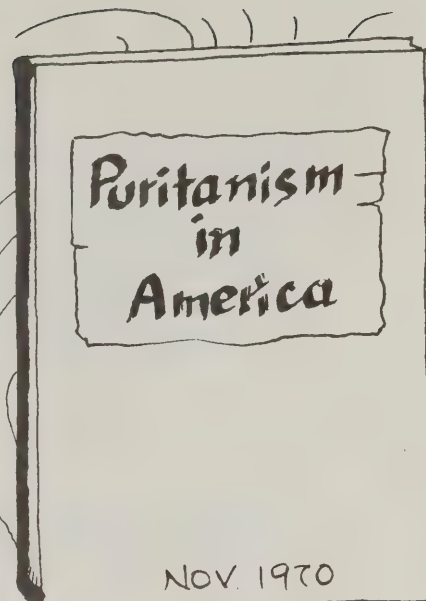
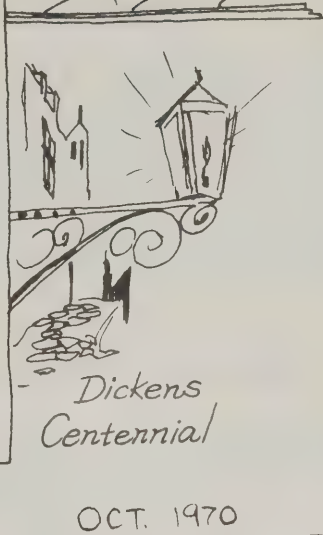
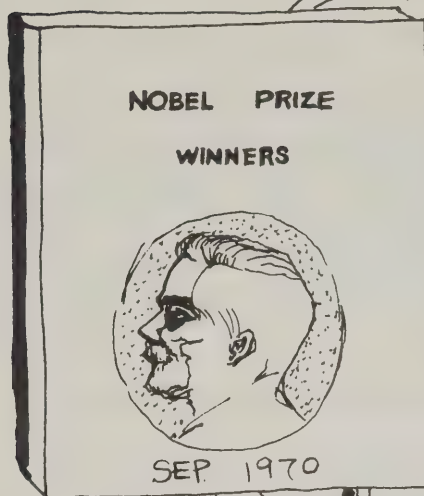
The Browsing Corner was established during the spring in the Rotunda near the charge-out desk. Fifty popular paperbacks were selected by several Library student aides; a limit of \$50 in costs each semester was placed on the project. None of the books was duplicated in the main collection. Circulation seemed large enough to justify continuing the scheme. Also set up in the Browsing Corner was a "Have You Read?" section containing some popular volumes from the stacks. The New Book Shelves (expanded and placed in the Rotunda last year) continued to attract browsers. A survey made by the Circulation Librarian, Mrs. Cosner, showed that one of every four volumes placed on the shelves was charged out; many of the other books were also examined by readers.

The Book Exchange (the BX) was placed in the center hall on the ground floor; the idea came from Miss Christine Duffey, Class of 1971. The items on the shelves, mostly paperbacks, were uncataloged and could be borrowed and returned or, if desired, replaced by items of roughly equal value. The venture seemed successful, although borrowers tended to deplete the collection more rapidly than they restored it. The "give-away" shelf in the Librarian's outer office was moved to the BX; this collection of surplus material was available to anyone who could use it--no exchange required.

Progress was made toward rearranging the collection of U. S. Government Documents in Subbasement 1. Much unwanted material was removed from the old Documents Room, advertised, and then either dispatched to other libraries or discarded. Other material was organized and shelved among the Government Documents. The staff engaged in these operations (principally Mrs. Morgan and Mrs. Kash) anticipated completing the job by mid-autumn, 1971. All uncataloged government documents, including those of Virginia, will then be on the open shelves, the federal ones arranged by the issuing agency and the Superintendent of Documents' numbers; bibliographical access can be obtained through the Monthly Catalogs (in the Bibliography Room)--with the Library staff in a position to help out further if necessary.

The Periodicals Department prepared a card-file subject index to periodicals; it was placed at the Periodicals Desk. The Department also made an index to newspapers currently received. Aided by the entire staff, the Department completed on schedule the Library's part in the Virginia Union Catalog of Serials project, under which a list of the holdings of all major academic libraries in the state will be published in book form. The Reference Librarian revised the subject-headings list for the Vertical File of ephemeral materials and distributed it to the faculty. She also prepared a bibliography on faculty and student participation in college and university government. Much progress was made by the Archivist, Miss Alden, in organizing materials for the history of the College. She supervised the preparation of a list of all faculty members of the College; completed detailed inventories of local newspapers, College catalogs, and handbooks; and worked on files of faculty publications and papers. At the end of the year steps were being taken to obtain microfilms of all Fredericksburg newspapers. An increasing number of persons made use of the Archives, which in time will doubtless

EXHIBITIONS:



be of considerable value for historical research.

Publications issued during the year included two numbers of Trinkle Little Star, the Library's on-campus newsletter, appearing in November and March; and Occasional Papers, No. 3, appearing in February and devoted to "Milestones of Science." This contained an exhibition catalog with notes by Professors George M. Van Sant, Roy B. Weinstock, Bulent I. Atalay, and Zoe Wells Black, and Mr. Atalay's lecture on "The Last Great Renaissance," given in the Library on December 8.

Exhibitions in the Rotunda included the following:

The Colonial Audubon: Mark Catesby's Natural History (the 2 v. edition of 1754, on temporary loan by the courtesy of the owner, Mrs. Catesby Willis Stewart), July-August.

Nobel Prize Winners, September.

The Dickens Illustrators, October.

Puritanism in America, November.

Crate Moments in Western Art, December.

Town and Gown, January

Milestones of Science, February.

Growing Up with the Arts, 1920-1930: An Exhibition Taken from the Private Collection of Professor Levin Houston III, March.

A Book of 19th-Century Biology Plates, April.

Recent Acquisitions in the Rare Book Room, May-June.

A standing exhibition was placed in two display cases on the balcony of the Rotunda: The Uncivil War, based on relics formerly stored in an outbuilding at Brompton and lent to the Library by the courtesy of Chancellor Simpson. Numerous smaller displays were prepared to call attention to lectures, faculty publications, student activities, and Library events. Art work for many of the exhibitions and for Trinkle Little Star and the Occasional Papers was prepared by Mr. Ohtani.

Three productions of the Chamber Theatre were given in the Art Library on Sunday afternoons:

"The World of Carl Sandburg," December 6.

Samuel Beckett, "Endgame," April 18.

Jules Supervielle, "La Premiere Famille" (in French), May 2.

The first two were co-sponsored and staged by the Drama Department, the last by the French Club. Refreshments were served each time in Foggy Bottom. For arranging these productions the Library is especially indebted to Mr. Thomas Turgeon and Mrs. Lydie S. Mann.

A new series of faculty lectures was entitled Trinkle Library Seminars and presented in the Philosophy Library on Tuesday or Thursday afternoons. The sessions

included:

- Bulent I. Atalay, "The Last Great Renaissance," December 8.
Victor J. Fingerhut, "The Emerging Republican Majority and the 1970 Elections," January 12.
Laura Sumner, "Who Were Romulus and Remus Anyway?" February 9.
Richard H. Warner, "The New Face of Soviet Dissent--The Emergence of the Democratic Movement," March 16.
Thomas Turgeon, "Stanley Kubrick's 2001: An Old Fashioned Film for the Avant-Garde," April 8.
Bernard Mahoney, "An Assessment of the Chemical Environment in the Rappahannock River," April 27.
George M. Van Sant, "Belief Statements and Conscientious Objection," May 11.

Each speaker prepared a summary of his talk, which was duplicated and distributed to the faculty in advance. The audience, composed of both students and faculty members, was served coffee and doughnuts before the lecture; lively discussion sometimes followed the talks. The enthusiasm of those who attended prompted the continuation of the series next year, when ten talks are scheduled. For advice and generous help on the Seminars, the Library is indebted to Professors Atalay, Fingerhut, Mahoney, and Snyder.

The variety of the exhibitions, plays, and seminars was intended to appeal to the divergent interests of the academic community: the Library has, and ought to have, something for everyone, although not necessarily the same things for all.

III The Staff: Personnel Changes, Student Aides, Committees, Activities

Joining the Library staff in July were Miss Mary Porter, Reference Librarian, Mrs. Sherry Morgan, Periodicals Clerk, and Mrs. Kathleen Zamarra, Catalog Clerk-Typist. Mrs. Morgan's position was new, added to provide more help with periodicals, government documents, and bindery shipments. Mrs. Zamarra resigned in February and was succeeded by Mrs. Mary Ellen Swift, who resigned in June. Miss Marjorie Garmey, class of 1971 and a Library student aide for two years, then became a Catalog Clerk-Typist for the summer. In July, 1970, Mrs. Mildred Ray, a staff member since 1950, was promoted to the position of chief Clerk-Typist in the Catalog Department.

At the end of the year Mrs. Marian Watts, Head Cataloger, retired after 19 years of service to the Library. For a time she was Circulation Librarian, but her longest tenure was in the Catalog Office, where she handled personally or supervised the cataloging of more than three-fifths of the present collection. Her persistence and high standards of performance have left a distinct and enduring mark on the Library. Mr. Charles Balthis, Assistant Cataloger since 1969, succeeds her as Acting Head Cataloger.

The Library's reliance on its student aides is long-standing, but this year's crew seemed unusually faithful. Their completion of another "Student Aide Survey" in February produced a number of imaginative and valuable ideas which could be put into practice. Several aides selected the "Browsing Corner" books, others presided over the refreshment table at the Seminars. Some were indispensable in the clerical work of acquisitions, cataloging, periodicals, and archives. Especially helpful were those who put extra effort into reshelving and shelf-reading, tedious and laborious jobs which are nonetheless essential in a functioning library. The whole academic community was in their debt.

Many staff members volunteered for service on the study and advisory committees designed to help solve problems in the Library. The Planning and Arrangement Committee (Mrs. Cosner, chairman; Mrs. Holt, Mrs. Kash, Mrs. Smith, Mrs. Watts) held several meetings on space utilization and prepared a draft report on the future space needs of the Library and those facilities which should be incorporated in an addition to the building. This committee also supervised the re-decoration of Foggy Bottom and studied shelving problems in the periodical rooms. The Public Services Committee (Mrs. Fishman, chairman; Miss Alden, Mr. Ohtani, Miss Porter, Mrs. Simmons) instigated the "Browsing Corner," made recommendations on the freshman orientation and An Introduction to Reading and Research in Trinkle Library, and advised on the two issues of Trinkle Little Star. The Technical Services Committee (Mr. Balthis, chairman; Mrs. Holt, Mrs. Kash, Mrs. Ray, Mrs. Watts) made recommendations about the cataloging and arrangement of archival materials and government documents.

In August four members of the staff visited the Alderman Library at the University of Virginia in order to compare notes on handling government documents and archival materials. In November eight members attended various sections of the Virginia Library Association meeting in Arlington, and three members attended the Potomac Technical Processing Librarians conference in Washington, D. C. One member attended the spring V.L.A. College Division meeting in Roanoke. In January the Librarian attended the Bibliographical Society of America annual meeting in New York, and he also spent six weeks in July and August on a research project at the Huntington Library in California.

IV The Building: Facilities and Equipment

Several major changes were made in the building and its facilities. In February the new Geography Library was completed: the abandoned Listening Room was completely remodeled, several partitions removed, book cases built by campus carpenters, new lighting and air conditioning installed, and the whole room painted. The result was a small but generally comfortable reading room. Moving the geography books to the new room enabled the bibliography collection to be moved to Deck 3, so that the entire reference and bibliography collection (except for periodicals indexes) was on the first floor. The old Smoking Room on the ground floor was painted, redecorated with four framed World War I posters (from the Library's

extensive collection) and new slip covers for the chairs, and renamed Foggy Bottom. Still available for smoking, the room became brighter and more suitable for refreshments during the intermissions of Chamber Theatre productions. Three old maps of Virginia, the charter of the Kappa of Virginia chapter of Phi Beta Kappa, and a large woodcut of James Joyce were framed and displayed in various places. Other posters from the Library's collection were sent to the framer and in due course will be placed in Foggy Bottom and the Rare Book Room.

Two large air conditioning units in the South Periodicals Room were finally installed in May; except for several rooms on the ground floor, all of the building now had some kind of air conditioning. A number of new shelving units were added on the second floor to provide for the growing collection of bound periodicals. Most of this shelving was salvaged from storage rooms after government documents and unwanted materials were rearranged or discarded.

A microfiche reader was purchased for the use of patrons with microfiche materials; it is expected that the Library will soon begin to acquire its own microfiche collection. In June an additional Xerox machine was obtained for the purpose of improved service to the public and greater operating economy. The machine was installed in the alcove off the Reserve Book Room; to make this possible, the microfilm cabinets were moved into the Reserve Room, which at the same time was completely rearranged. The Library's collection of catalogs from other institutions was also moved into the Reserve Room in order to make room for the rapidly expanding National Union Catalog: Pre-1956 Imprints in the Bibliography Room. It is anticipated that supervision of the Reserve Room will be easier under the new arrangement.

In the 1972-74 biennial budget the Library requested \$5,000 to support the planning for an addition to the building. Present and anticipated growth rates mean that the collection will soon exceed the 250,000-volume capacity of the building. Serious problems can be predicted if planning is not completed in the 1972-74 biennium and the addition constructed during the following two years. The matter is one to which the Self-Study Committee rightly gave much thought; the Committee's recommendations should be followed.

Statistical Appendix

Library Expenditures:

Salaries and wages	\$ 131,442.13	
Student aide wages	23,600.94	
Books (encumbered: \$67,078.84)	55,457.23	
Rare books (encumbered: \$974.90)	1,213.20	
Periodicals	21,665.30	
Binding (encumbered: \$8,895.80)	7,206.85	
Equipment and supplies	4,738.81	
Miscellaneous	5,313.37	
Total		\$250,637.83

Expenditures Analyzed: (Amounts encumbered, disregarding discounts.)

Acquisitions: Books

Art	\$ 6,820.60	Juveniles	\$ 418.29
Biology	2,764.96	Linguistics	768.48
Chemistry	1,186.95	Mathematics	1,251.37
Classics	1,087.49	Music	1,974.32
Dramatic Arts	710.85	Oriental	345.23
Economics	961.29	Philosophy	1,584.69
Education	708.87	Physics	368.20
English	9,147.91	Political Science	2,135.11
Fiction	496.83	Psychology	1,593.02
French	1,569.53	Reference, Bibliography	
General Science, Medicine		& Library Science	8,490.99
& Home Economics	1,090.06	Religion	1,733.47
Geography	1,567.54	Russian	418.36
Geology	629.76	Sociology	3,345.19
German	480.95	Spanish & Portuguese	522.08
Italian	2,213.96	Sub-total	\$ 67,078.84
Health, Physical Education		Rare Books	974.90
& Dance	673.92		
History	10,018.57	Total	\$68,053.74

Periodicals:

New subscriptions	\$ 1,497.78	
Back issues	3,905.83	
Renewals	15,730.08	
Miscellaneous (Government Printing Office; Indexes).	270.61	
Total		\$ 21,404.30

Bindery Expenses:

Books (537 items)	\$ 1,379.65	
Periodicals (1402 items)	7,516.15	
Total		\$ 8,895.80

Circulation Figures (items charged out formally; excluding building use):

Students:	
Books and periodicals	79,282
Microfilms	716
Phonograph records	1,965
Sub-total	81,963

Reserve:	
All materials	8,581

Faculty and Administration:	
All materials	6,385

Total	96,929
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Interlibrary Loan Service:

Borrowed:	
Books	315
Photocopies	136
Sub-total	451

Loaned:	
Books	150
Photocopies	16
Sub-total	166

Unable to borrow (some items later purchased)	34
Unable to lend (items not owned, or in use; some later purchased)	271

Total	922
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Population of Academic Community:

Students	2,168
Faculty: full-time, 147; part-time, 13	160
Administration	14
Total	2,342

SECOND FLOOR

NORTH PERIODICALS ROOM

WOMEN

STACK LEVEL 5 (CLOSED)

CURRENT PERIODICALS ROOM

PERIODICALS CARD CATALOG

PERIODICALS OFFICE

PERIODICALS CARD CATALOG

PHILOSOPHY LIBRARY

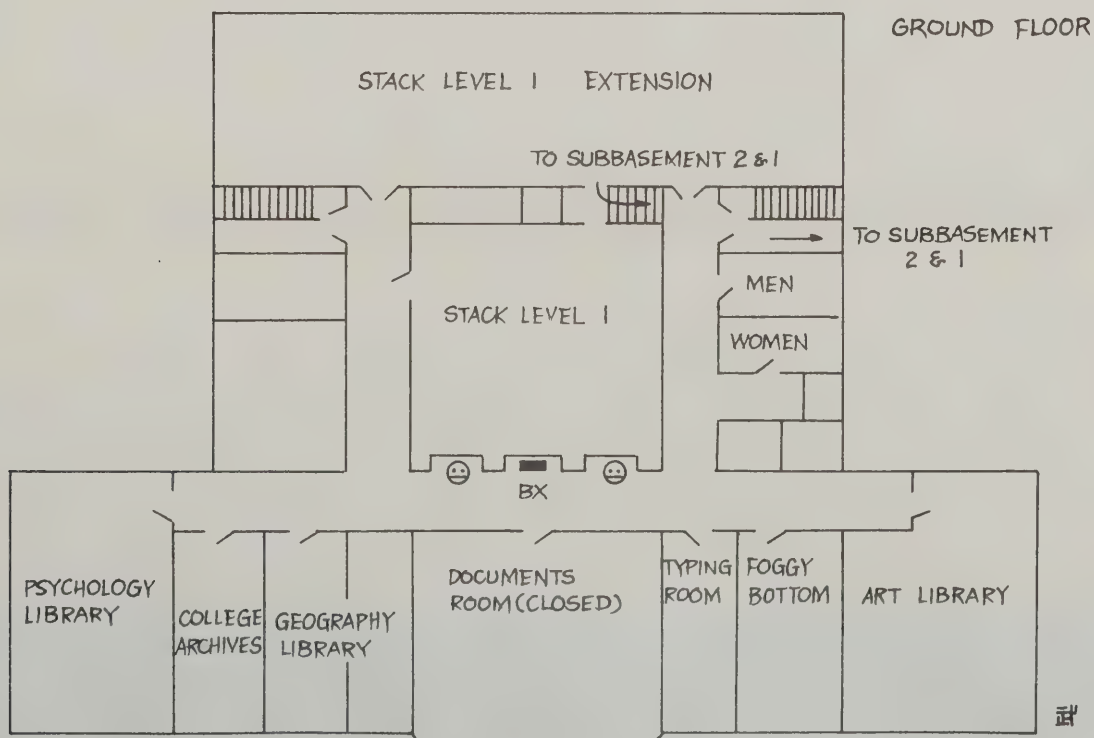
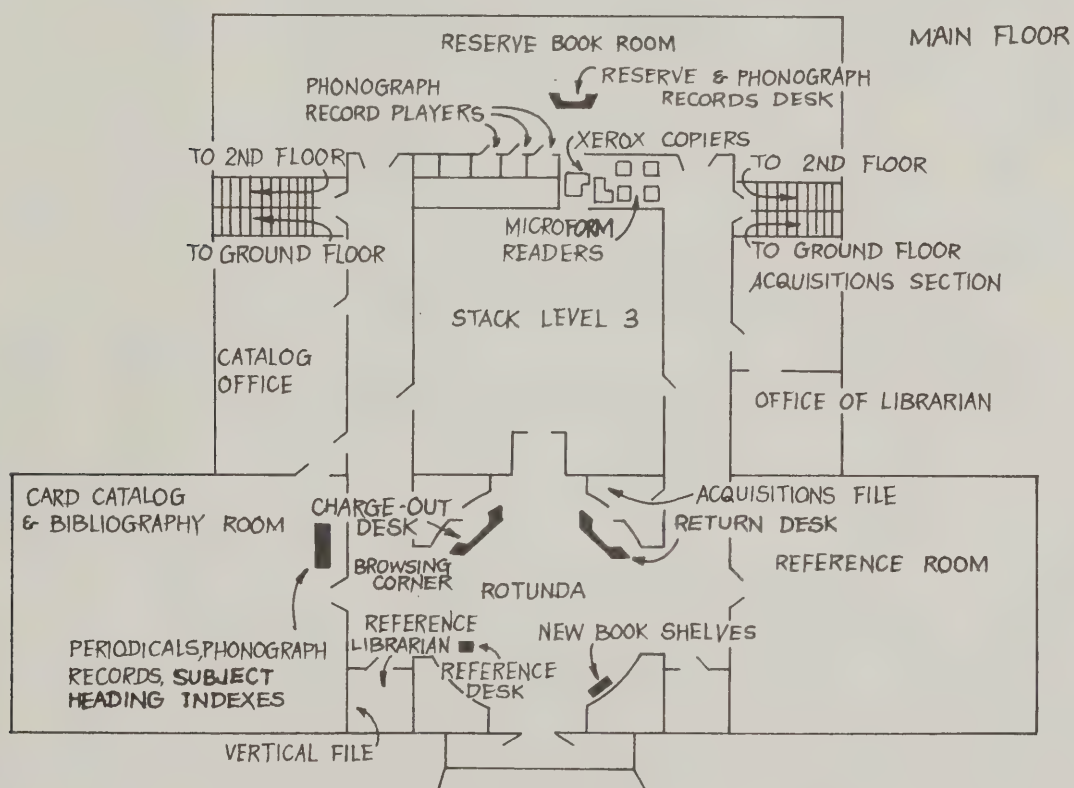
RARE BOOK ROOM

SOUTH PERIODICALS ROOM

CURRENT NEWSPAPERS

PERIODICALS INDEXES

PERIODICALS



☹ --- CONFERENCE AREA

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1969/70

A N N U A L R E P O R T

Number 27

1969 - 1970

E. LEE TRINKLE LIBRARY

MARY WASHINGTON COLLEGE

of the

UNIVERSITY OF VIRGINIA

Fredericksburg, Virginia

THE LIBRARY OF THE

MAR 15 1973

UNIVERSITY OF ILLINOIS
JACOBSON



Preface

The twenty-seventh annual report of E. Lee Trinkle Library covers the first year of the present Librarian's tenure. During this period some progress has been made in strengthening the resources of the Library, improving its facilities, and extending the opportunities for reading and research to the College community of faculty and students. Whatever has been accomplished will have to be followed up with additional efforts, however, if the problems which have been identified are to be solved permanently. The astonishing growth of Trinkle Library during the quarter-century of the late Carrol H. Quenzel's administration (1944 - 1968), far from indicating any present occasion for complacency, points the way toward the continuing changes which must be made if the Library is to maintain in the years ahead its contributions to the intellectual life of the College.

The new Librarian has had magnificent co-operation from his associates. Those persons who carried on unselfishly during the period of understaffing - when Dr. Quenzel was ill and then in the year after his death - have continued to work magnanimously in seeing the Library through a period in which many urgent problems had to be solved quickly. Indeed, the Library could not have survived without them. The Chancellor, other members of the administration and the faculty, and the Library and Rare Books Committees have also given valuable help. Finally, Mr. Lucien W. White's Survey of the Mary Washington College Library (Urbana-Champaign, 1968), commissioned by the College, has been especially useful. Not all of Mr. White's suggestions have proved feasible, but his discussion of problems has been provocative, and many of his ideas have already been put into effect.

Daniel H. Woodward
Librarian

July, 1970

I Technical Services: Acquisitions, Cataloging, Binding

The collection continued to grow during the year, increasing from 194,176 volumes at the beginning to 202,406 at the end. The net gain of 8,230 came after 1,362 volumes of obsolete and defective works had been discarded. (The number of volumes "weeded" was greater than in any year since 1962-63, when the collection was moved into the addition to the original building.) A brief ceremony on January 7 marked the acquisition of the 200,000th volume - Samuel Ireland's Graphic Illustrations of Hogarth (London, 1794-99), two volumes bound in one - almost sixteen years after the acquisition of the 100,000th volume, on March 15, 1954.

For the most part the growth followed patterns developed over the years. But special attention was given to acquisitions in two areas: periodicals, and the reference and bibliography collections. Current subscriptions were augmented: 162 new titles were added, 22 were deleted, and gift subscriptions were increased by 34. At the end of the year the Library subscribed to 838 periodicals and received 246 gifts, for a total of 1,084 current periodicals. A total of \$5,941.38 was spent toward strengthening the holdings of back issues. Staff members made two visits to the U. S. Book Exchange in Washington, D. C., and were able to purchase nearly a thousand items for the periodicals collection. Among the important long runs which were added from this and other sources were those of Journal of Experimental Psychology, Psychological Abstracts, and four other journals in psychology; Papers of the Bibliographical Society of America and The Book Collector; Association of American Geographers. Annals; British Journal of Aesthetics, Aristotelian Society Proceedings and Supplements; Ars Orientalis; Clinical Chemistry; and the final section of a complete file of the New York Times on microfilm.

As usual, the Library continued to receive much valuable material (1,902 items, worth \$1,754.60) from the U. S. Government Printing Office under its privileges as a selective depository of government documents. It also received 43 items under Public Law 480, 456 items under the Virginia Co-operative Book Program, 224 items under the Virginia Conference Book Program, and 1,068 gifts from individuals or corporations. The Conference Program was especially useful in strengthening the scientific and technical collections; the Co-operative Program continued to produce an undesirable number of duplicate books, despite the Library's continuing efforts to avoid ordering books anticipated under the Program.

Among the important reference and bibliography works added were Enciclopedia delle Spettacolo (11v.); U. S. Library of Congress. Catalog Books: Subjects 1960-64 (25v.); London Bibliography of the Social Sciences, 1962-68, 6th Supplement (7v.); Helen H. Catterall, Judicial Cases Concerning American Slavery and the Negro (5v.); Cumulative Bibliography of Asian Studies 1941-1965 (4v.); the 1965 edition of Theodore Besterman, World Bibliography of Bibliographies (5v.); Harold W. Rickett, Wild Flowers of the United States (v. 1, v. 3); Touring Club Italiano, Atlante Internazionale (2v.); Roy Strong, Tudor and Jacobean Portraits (2v.); Riemann Musik Lexicon (3v.); New York Union Theological Seminary, Catalogue of the McAlpin Collection of British History and Theology (5v.); Leon Friedman and Fred L. Israel, The Justices of the Supreme Court 1789-1969 (4v.); Der Kleine Pauly (3v.); and many back volumes from the Annual

Bibliography of English Language and Literature, The Year's Work in English Studies, the National Cyclopedia of American Biography, and Writings on British History. In the spring the College made a successful application for a \$2,500 grant from the U. S. Department of Health, Education, and Welfare, to be used in strengthening the Library's resources, and these items will be among those reported as purchases under the grant.

A number of interesting gifts and purchases were added to the collection in the Rare Book Room. First editions honoring three retiring members of the College administration were presented by an anonymous friend and the Alumnae Association: James Boswell, Life of Samuel Johnson (London, 1791), 2v., in honor of Dean Reginald W. Whidden; American Drawings of John White (London, 1964), 2v., in honor of Mr. Edgar E. Woodward, Comptroller; and Humphrey Repton and sons, Designs for the Pavilion at Brighton (London, 1808), in honor of Mrs. Emily Holloway, Director of Student Affairs. Other significant gifts were presented to the collection by Dean Margaret Hargrove, Professor Levin Houston, Dean Whidden, Miss Barbara Alden, Professor Carmen Rivera, and Professor Jean Slater Edson. Among the notable purchases were Alexander Pope, Epistle from Mr. Pope to Dr. Arbuthnot (London, 1734), an uncut copy of the first edition; Richard Hakluyt, Discourse Concerning Western Planting (Boston, 1877), an oddly late first edition; Machiavelli, Works (London, 1675), first collected works in English; Plato His Apology of Socrates and Phaedo (London, 1675), first English translation of any of Plato's dialogues; Edward Gibbon, Miscellaneous Works (London, 1796), 2v., first edition of Gibbon's "Autobiography"; J. J. Rousseau, Emilius and Sophia (London, 1763), 4v., first English translation of the classic in education; S. T. Coleridge, Poems... [with] Poems by Charles Lamb and Charles Lloyd (London, 1797), 2d ed. but the first with a substantial collection of poems by Lamb - and James Russell Lowell's copy; J. J. Audubon, Original Water Color Paintings for the Birds of America (New York, 1966), 2v., not a rare but a handsome book.

For invaluable help in "weeding" the collection the Library is grateful to the following members of the faculty: Professor George Van Sant (Philosophy); Professor Daniel Dervin (Fiction); Professor Roy Weinstock (Psychology); Professor Rachel Benton (Health and Physical Education); Professor Margaret Sue Early (Children's Literature); and Professor Pauline King (Art).

The Catalog Department made significant progress during the year, processing 14,472 items (8,538 in 1968-69), including new books, phonograph records, and periodicals; bound volumes of periodicals and rebound books; recataloged books; and discarded items. More important than this figure is the Department's work in cataloging 1,769 more items than were accessioned during the year: in other words, in reducing the cataloging backlog by 1,769 items. The results became visible in the considerably less crowded Catalog office, where most new acquisitions were processed quickly. Two technical aids helped speed up the cataloging operation: the new Polaroid camera, which enabled enlarged pictures to be made from entries in the Library of Congress and National Union Catalogs; and Library of Congress Proofsheets, available for several years but relied on more and more heavily this year. Both the Polaroid photographs and the Proofsheets were corrected

and then reproduced as catalog cards by xerography. Thus the Library became virtually independent of the Card Division of the Library of Congress at a time when many libraries found themselves in great difficulties because of delays in the distribution of LC cards. The cost of these operations was not excessive: the Polaroid prints cost \$0.2725 each, and the cards cost approximately \$0.028 each to reproduce xerographically (labor excluded). The estimated cost of each proofsheets used for cataloging was about \$0.04. These figures compared favorably with the costs of LC card service and the reproduction service offered by the Alderman Library at the University of Virginia, especially in view of the efficiency achieved by the Catalog Department.

In the summer of 1969 technicians from the Virginia State Library microfilmed the Shelf List. The microfilming was undertaken as an insurance policy, for the catalog of a library may be almost as valuable as the library itself. Should the occasion arise, it would be possible to reproduce the Library's shelf list (as of 1969) on cards by machine, and from these it would be possible to rebuild the main Card Catalog within a period of months. Another microfilm probably should be made in about ten years.

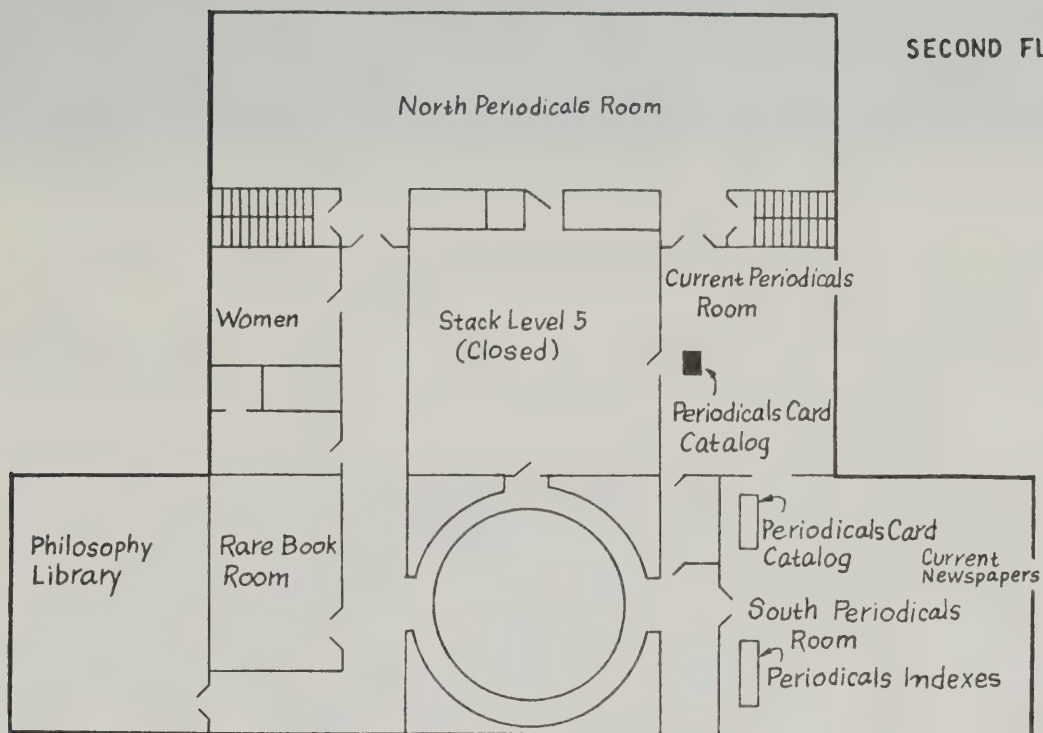
During the year several experiments were made in placing orders with different book jobbers for the purpose of reducing costs and improving service. Some of the experiments proved successful, and the Acquisitions Department intends to make further changes in the next year. A more important innovation occurred in the Periodicals Department: most orders (762 of 838) were placed on a standing basis with one jobber, and subscriptions were entered for as long as three years when savings could be accomplished. The results included a reduction in clerical tasks, savings on subscriptions, and at least temporary hedges against inflation, which was especially severe in periodical subscriptions and book prices.

Special efforts were made in binding books and periodicals. Approximately 1,339 volumes of periodicals and 1,218 books were bound. The cost was considerably higher than usual, amounting to \$9,488.03. Binding charges increased as inflation continued, but the great increase here came from the number of items processed. Many periodicals which were sent to the binder had been taken from the closed stack on Deck 5, and when these were bound they could be placed on the open shelves in the Periodical Rooms. Many books were in poor condition and required special attention if they were to be preserved. The appearance of the collection improved during the year, but unusual attention will have to be given to binding and rebinding during the next several years in order to restore the collection to sound condition.

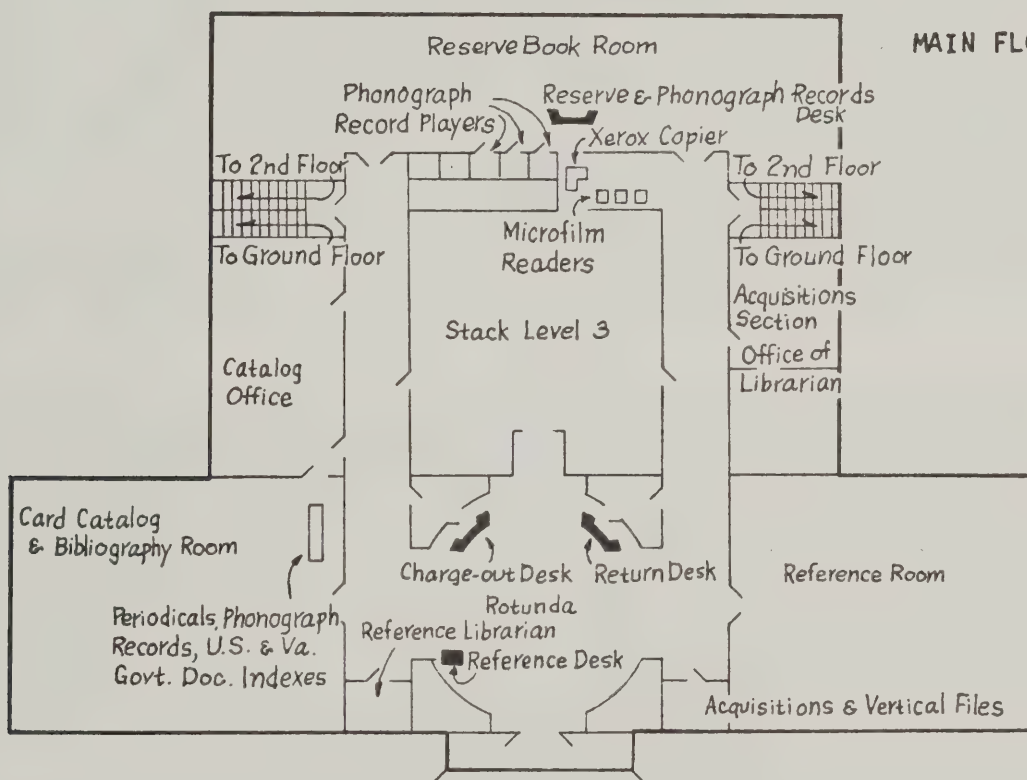
Hundreds of volumes were repaired on the premises by Mr. Ohtani. A number of volumes from the Rare Book Room were also repaired, and several others rebound by a firm of hand-binders in West Virginia.

E. LEE TRINKLE LIBRARY FLOOR PLANS

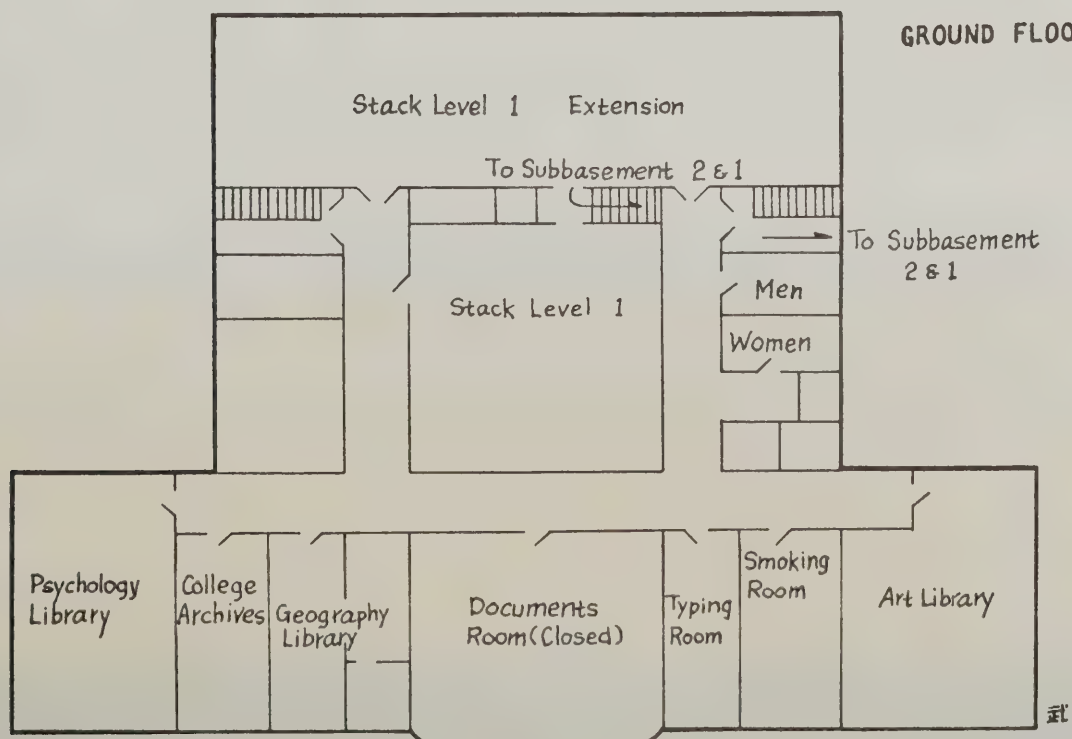
SECOND FLOOR



MAIN FLOOR



GROUND FLOOR



II The Building: Facilities and Equipment

A number of changes were made in the arrangement of the Library, and other changes are now in progress. The old Browsing Room was discontinued and the fiction collection was "weeded" and moved to Deck 1. After this change all of the literature in the Library was collected on one level, the 800's section of the stacks being located on Deck 1 Extension. Three new subject-area reading rooms were established, the Philosophy Library in the old Browsing Room, the Art Library in the old vacant Mendel Room, and the Psychology Library in the old Room 1 housing assorted documents. New open stack sections containing U. S. and Virginia government documents were established in Subbasement 1, the materials arranged there coming from the locked Documents Room as well as from Room 1. Other rearrangements in the stacks were made when the three reading rooms were set up. New shelving was built by the campus carpenters for the Art Library, furniture was moved to the Art and Psychology libraries from elsewhere in the building or from storage, and only four new chairs had to be purchased. In May the collection of juvenile books (used primarily by students in the Children's Literature course and by faculty children) was moved from Subbasement 1 to the Psychology Library, this change designed to encourage the use of these books and to make additional space available for expansion of the U. S. government documents section.

On the main floor of the Library considerable rearrangement was made in the Reference and Bibliography collections, better balance being achieved between the two front reference rooms. The microfilm and microcard readers and the microfilm cabinets, formerly placed inconveniently in the stacks, were grouped in a glassed-in alcove off the Reserve Room. These facilities (and the Xerox machine in the same location) could then be served by attendants at the Circulation Desks in the Rotunda or at the Reserve Desk (moved into the Reserve Room). In June three new stereo record players, equipped with headphones, were placed in booths off the Reserve Room, where they were convenient to the record cabinets in the stacks and to attendants at the Reserve and Circulation desks. Eventually other listening equipment will be placed in two remaining booths. With the development of this listening center, the old Listening Room on the ground floor (containing obsolete equipment and located in a spot difficult to supervise) became available for conversion to a new reading room; as soon as the necessary carpentry can be undertaken, the Geography Library will be established here, and the remainder of the bibliography collection, at present awkwardly located in Subbasement 1, will be moved to Deck 3, thus placing all but one part of the reference collection on the main floor of the Library.

On the second floor additional shelving was purchased (matching existing shelving) for the Periodical Rooms, and this enabled more volumes of periodicals to be bound and placed on the open shelves. Additional shelving was added to the current Periodicals Room (from materials on hand), enabling all current issues of periodicals to be displayed on open shelves. In the South Periodicals Room the collection of periodicals reference books was arranged in a special bookcase, and duplicate card catalogs of the Library's

periodical holdings were prepared and placed nearby and at the main catalog. The student could then find in the same suite of rooms the bibliographies, the catalog of the Library's holdings, and the volumes of periodicals.

In June, 1969, the College purchased air conditioners for the older sections of the Library. The shortage of electricians on the campus delayed installation of the equipment until spring, 1970, at which time the Reference and Bibliography Rooms were air conditioned, and an air conditioner already in the building was moved to the Archives. It is expected that a large unit will be installed in the South Periodicals Room before the end of the summer. When this is done, the Library will be air conditioned in all important sections except in the Art and Psychology Libraries on the ground floor. Temperature control will remain a problem, however, for users of the Library frequently complain about uneven heating and cooling in various parts of the building, during all seasons.

Several special facilities were established in the Library. Old Room 2, used occasionally for conferences and for storage, was developed as the College Archives and the office of the Archivist. The murals in the Archives, created by students of the late Emil R. Schnellcock, were repaired by students of Professor Julien Binford. A coat room off the Rotunda was converted as an office for the Reference Librarian; the former office of the Reference Librarian became an office for two other staff members and also housed the new Acquisitions File. The Vertical File was moved to the new Reference Librarian's office from its former location in the stacks. (A new coat rack was added in a hallway.) The old manuscripts room on the second floor is presently being converted as an annex to the Rare Book Room, with new ventilator holes in a wall expected to serve in air conditioning it for better preservation of materials. Archival collections from the so-called "Mary Washington Room," also on the second floor, were moved to the Archives, the "Mary Washington Room" being respectfully discontinued and converted as a stock room for various College publications.

The Librarian's rooms and the Circulation offices were painted and carpeted. Additional paintings by Gari Melchers were hung in hallways, and exhibition cases, a "New Book Shelf," and a reference desk for night service were added to the Rotunda. The Receiving Room was rearranged to permit binding shipments to be shelved there temporarily and thus to eliminate unnecessary moving.

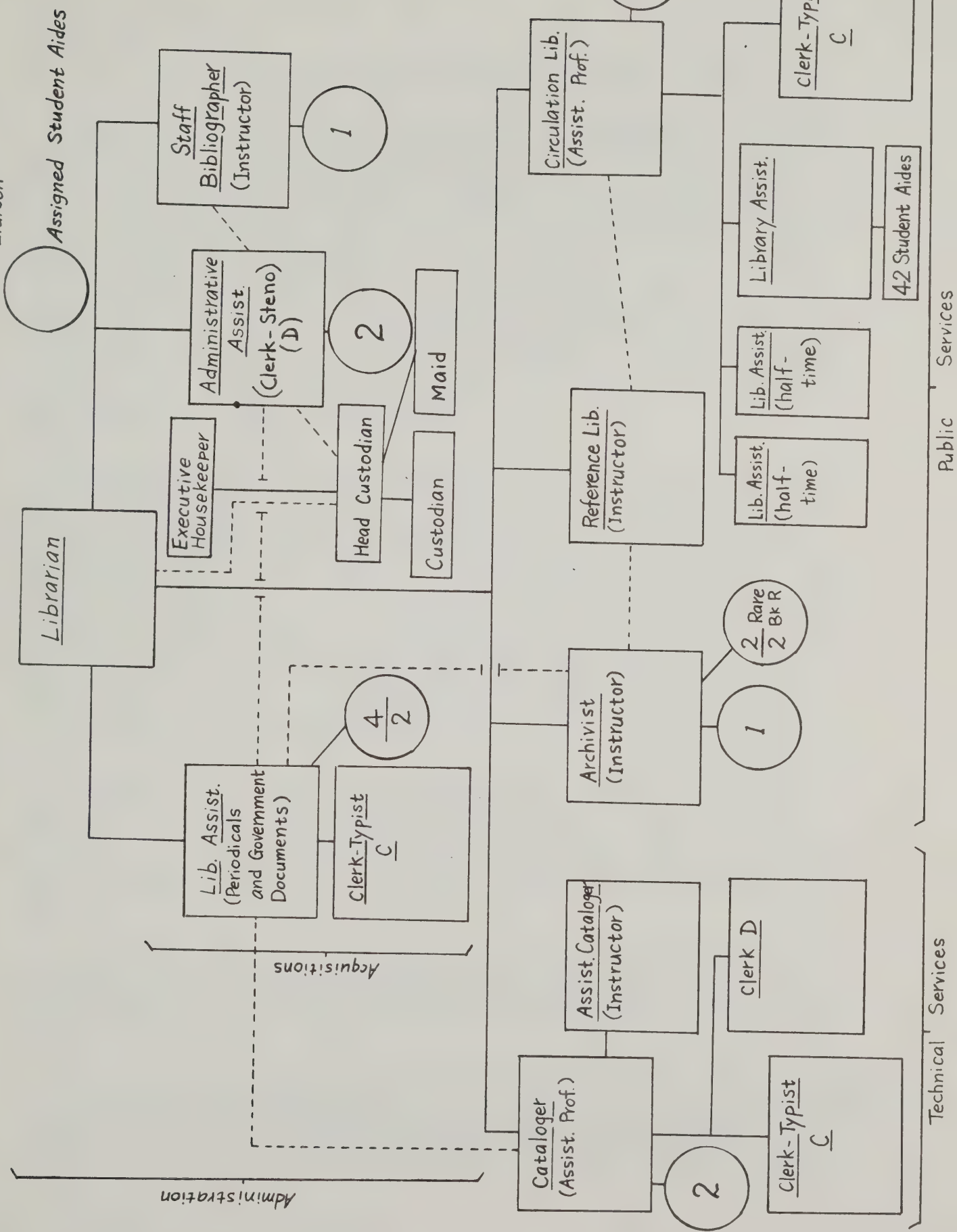
Communications in the Library were also improved. The TWX equipment was moved to the office of the Circulation Librarian (who operated it), and several new telephones (including a master set) and an intercom system were installed.

It should be noted that most of the rearrangements in the Library were accomplished at modest expense.

TRINKLE LIBRARY: TABLE OF ORGANIZATION

1970-1971

— Reporting
--- Liaison



III The Staff: Organization, Personnel Changes, Committees, Student Aides

During the year considerable attention was given to the organizational and staffing needs of the Library. The results were an organization chart (the first prepared for the Library), the reassignment of certain duties in order to improve efficiency, and a request - which was granted - for an additional staff member. The "Table of Organization" shows the new position of a clerk-typist in the Periodicals Department and the title of "Staff Bibliographer" replacing that of "Acquisitions Librarian." In general, efforts were made to define more clearly the areas of authority and the lines of responsibility. The relatively small size of the staff and the congeniality of the present members continued to permit most decisions to be made informally, but it had long been clear that a "management study" was desirable; this year's investigation will be continued in order to eliminate unnecessary duties so that essential work in the Library will not be neglected. Helpful in the study was a "Staff Survey Questionnaire" on which staff members recorded their activities and made suggestions for changes.

Several persons resigned, retired, or joined the staff during the year. Mrs. Sylvia Keating, a Library Assistant in Circulation, resigned in August after working in the Library since June, 1968. Mrs. Carol Cox served as a part-time Library Assistant in Circulation from July until November, at which time Mr. David Lambert succeeded her. In August Mr. Taketo Ohtani, Instructor in Japanese, joined the staff as a Library Assistant in Circulation; he remained during the regular session on a part-time basis. Miss Mary J. Porter worked temporarily as an Assistant Cataloger during July and August; she accepted a permanent position as a Librarian (assigned to be Reference Librarian), effective July 1, 1970. In June Mrs. Dorothy Barrett resigned as a Clerk in the Catalog Department, having served since October, 1967. Mrs. Diane Fishman joined the staff in September as a Librarian and became the Staff Bibliographer. Miss Barbara Alden, a Library Assistant, became Archivist in September.

Two long-term staff members retired during the year. Miss Marguerite L. Carder retired in October after twenty-one years of devoted service as Reference Librarian; during the 1968/69 year she was Acting Librarian. Mr. Robert L. Garrett retired in June after working since 1947 as the Head Custodian and indispensable maintenance man. Both Miss Carder and Mr. Garrett will be long remembered for their contributions to the Library.

In September the professional librarians and the Archivist were granted faculty-equivalent status. The Library is grateful to the Chancellor and to the Commonwealth for this long-desired recognition of librarianship and its importance in an academic community.

During the year staff members had the option to serve on study and advisory committees designed to help solve problems in the Library. The Public Services Committee (Miss Alden, chairman; Mrs. Fishman, Mr. Ohtani) developed a number of ideas for bringing the resources of the Library to the attention of the public. The Library newsletter, Trinkle

Little Star, was one result of the Committee's activities, and various improvements in the displays, signs, and furniture arrangements were also the work of the Committee. Efforts will continue to make the Library more appealing - intellectually and artistically - to its patrons. The Planning and Arrangement Committee (Mrs. Kash, chairman; Mrs. Holt, Mrs. Cosner, Mrs. Watts) studied problems in placing the book stacks, in developing new reading rooms, and in improving the efficiency of office arrangements. It prompted the development of the listening center off the Reserve Book Room. A long-range project of the Committee will be a report on the future space needs of the Library. The Technical Services Committee (Mr. Balthis, chairman; Mrs. Fishman) studied the question of whether the Library should convert to the Library of Congress classification system and issued a formal report in February recommending that the Dewey system be retained. The Committee will next consider problems in cataloging archival materials and in making more accessible U. S. and Virginia government documents.

It is obvious to anyone who considers the size of Trinkle Library (202,406 volumes) and the number of regular staff members (16 persons, equivalent to 15 full-time, excluding three custodians) that the Library depends on its student aides (42 during the regular session). The intelligence, diligence, and responsibility of these aides during the past year were noteworthy. Especially helpful were their constructive suggestions, including their comments made in the questionnaires circulated in January and May.

IV Public Services: Circulation, Orientation, Guides, Publications, Exhibitions, Plays

Mary Washington was no exception among those American colleges upset by the civil unrest over the Vietnamese war and various domestic political and social crises. There is evidence that reading and research in the Library - especially among the students - declined during the year. Most notable was the decline of book circulation (i.e., books formally charged-out) among students in April and May, when protests over the war reached a peak. Faculty circulation showed a smaller decline, but interlibrary loan service, undertaken largely for the faculty, increased substantially during the year.

The Library must continue efforts to encourage maximum use of its resources. But its success may well depend on co-ordinate efforts by the faculty, for it appears that heavy use of the Library is prompted by a curriculum that requires independent reading and research. For example, three new subject-area reading rooms were developed this year, and at least one department encouraged its students to study in the Library and not to charge out books. Compared with the 1968/69 figures, the circulation of books in one subject area declined by twenty percent, but there was a five percent increase in the circulation of books in the other two areas. Evidently some students were effectively persuaded - indeed required - to use the Library's materials, and others were not. Similarly, the circulation of the literary collection declined by thirteen percent, and this may

reflect (1) the shortening of the Composition and Reading course (English 111) to one semester and thus the halving of the number of research papers required, and (2) a general movement toward paperbacks and casebooks as textbooks in literature courses, and at the same time a slackening of emphasis on independent research in the Library. If these conclusions are correct, it should follow that a reformation of the curriculum to allow greater depth of study and fewer courses - presumably a major purpose in the Ad Hoc committee's proposals still before the College faculty - should also encourage greater use of the Library.

The statistics which are available on the use of the Library should be evaluated with caution. Because it has been necessary to change the methods of collecting statistics over the years, comparisons are not always meaningful. The new reading rooms, designed to encourage more study in the building, tend to diminish regular circulation and also reserve circulation. The use of the reading rooms is not reflected in current circulation statistics, so at least a part of the apparent decline this year may be illusory. Longer open hours (increased to 92 per week), especially the extension to 11 p.m. on six nights of the week, a three-week charge-out period (formerly two-weeks) which reduced the number of renewals, fewer books placed on reserve - all of these help to obscure the actual use of the Library because none of these conditions is reflected in current circulation statistics. A change at the beginning of the year in the Periodicals Department also affected the figures: the hourly head counts of persons using periodicals were discontinued, for this kind of statistics-keeping seemed too expensive for its utility.

Efforts are underway to conduct new sample-surveys during the coming year in order to determine how the Library is being used and how changes can be made to increase that use. One new kind of sample survey was made during the period of April 15 - May 15 and produced these results: of 1,583 issues of periodicals on the open shelves in the Current Periodicals Room, 608 were actually consulted by readers during the month of the survey. Library literature is generally silent on the subject, but the Library staff feel that the latter figure, representing 38.4 percent of the periodicals available, is encouraging evidence that this part of the collection is well used. It should be remembered that because many of these periodicals are scholarly in nature, the greatest demand for them may occur years from now, when articles in them have been recorded in bibliographies and surveys of research literature.

In summer, 1969, the staff prepared - after receiving suggestions from members of the faculty - an introductory bibliography of reference works in the Library. In the fall a copy of the bibliography was given to each entering freshman, to the faculty, and to anyone else who was interested. The bibliography was the basis for a week-long Library orientation program held for the freshmen in October under the direction of Miss Alden. Lectures and tours were conducted by the professional librarians and the library assistants, with the support of volunteer student leaders. The class time for the orientation program was granted by the English department from its English 111 schedules. Later in the year a questionnaire was circulated among the freshmen and their observations were collected. In general, the program seems to have been a success, but a number of important changes

will be made before it is repeated in the fall, 1970. A revised edition of the bibliography, An Introduction to Reading and Research in Trinkle Library, is nearly complete and will be distributed at fall registration to all students and faculty.

Several new services for readers were inaugurated during the year. For two hours on each of five evenings during the week a professional librarian was available in the Rotunda to assist students and others with their problems in using the Library. (This service was of course available from all staff members during the regular daytime hours.) An Acquisitions File was established in an office off the Rotunda so that faculty and students could keep up with the annual acquisitions in their fields of interest. An enlarged "New Book Shelf" was placed in the Rotunda; included on it were new circulating books (which could be charged out) and new reference books. Also placed on the shelf were a copy of the acquisitions policy statement, prepared for the first time this year and distributed to the faculty after approval by the faculty-student Library Committee, book request cards, and a box for returning the cards.

Arrangements were completed with the Alderman Library at the University of Virginia for special interlibrary loan service for a limited number of Mary Washington students undertaking advanced research. Basic shelf lists for U. S. and Virginia documents, prepared by Mr. Balthis, were duplicated and placed conveniently about the Library. Copies of a guide to atlases and gazetteers, prepared by Mrs. Cosner, were placed in the Reference Room. A plan of the Library was drawn by Mr. Ohtani and copies printed and distributed. Special guides to periodicals in philosophy and biology were prepared by students and faculty and made available in the Library. The Library's collection of college and university catalogs was updated and expanded. The Vertical File was weeded and a new subject-headings list providing access to it was prepared by Miss Alden. Finally, the Archives were established in September and a beginning was made toward arranging materials on the history of the College so that they would be available to the community.

Several publications were issued during the year, including two new series. Trinkle Little Star, a newsletter designed to stimulate interest in the Library and limited to circulation on the campus, appeared in January and April. Included were articles on archival matters (one of which was a memoir by Professor Levin Houston of the late Mrs. Nina Bushnell), bibliographies of science fiction and American Negro literature, the impressions of a student aide working in the Library, and notes about the Library's facilities and activities. The Library's Occasional Papers were published in December and April. The first issue contained addresses by John B. Blake and Edward Alvey, Jr. - "Of Medical Books and Libraries" and "The Assembly Meets at Jamestown, 1619," respectively. The second issue contained Professor Sidney H. Mitchell's note on collecting the works of John Updike and the catalogue for an exhibition of the Nonesuch Press books owned by Professor Chalmers L. Gemmill of the University of Virginia Medical School. Other publications included The Introduction to Reading and Research (discussed earlier) and the illustrated catalogue for an exhibition of the collection of medical books in the private library of Dr. Gordon W. Jones, Illustrations of the History of Medicine, issued in October.

Exhibitions held in the Library during the year included the following:

The Worlds of "Dr. Q": An Exhibit in Memory of Carrol H. Quenzel, Librarian 1944 - 1968. September - October.

The Library Goes to War: Books and Magazines for Servicemen in World War II. September - October.

Seventeenth-Century English Poetry in Trinkle Library; and Diderot's Encyclopedie. September - October.

Illustrations of the History of Medicine: An Exhibition of Books from the Private Library of Gordon W. Jones, M. D. October 22 - November 3. (John B. Blake's address was given at the formal opening in the Philosophy Library on October 22; it was followed by a coffee hour in the Rotunda).

Printing in Six Centuries. November.

Archives in the Mary Washington College Library. November - December.

Periodicals in E. Lee Trinkle Library. January.

A Selection of Works by and about American Negro Writers. February.

Collecting for Anybody: The Works of John Updike. March.

The Nonesuch Press: Books from the Private Library of Chalmers L. Gemmill, M. D. April. (A reception for Dr. Gemmill opened the exhibition on April 14 in the Rotunda).

Wordsworth and the Romantics: The Bicentennial of Wordsworth's Birth. April.

Peace in Our Time? May.

Recent Acquisitions in the Rare Book Room. May - June.

Twelve smaller displays, calling attention to special occasions on the campus, lectures, faculty publications, and student activities, were also presented.

Five performances in a new series of reading-productions of plays, the "Chamber Theatre," were given on Sunday afternoons in the Art Library:

Henry Fielding, The Tragedy of Tragedies, or the History of Tom Thumb the Great, October 12.

Alfred Jarry, Ubu Roi, November 23.

Victorien Sardou, A Scrap of Paper, February 22.

Vaclav Havel, Memorandum, March 15.

Ugo Betti, Crime on Goat Island, April 26.

Refreshments were served during the intermissions; large audiences turned out on all but one occasion. The productions were directed by Professors Mary Wright and Albert R. Klein of the Drama Department. The series will be continued in the coming year.

In the Librarian's outer room a "Library Science" shelf was established, making available to the staff and interested persons such recent publications as Library Technology Reports and various library journals. In the same room a "give-away" shelf offered unwanted materials (never actually added to the collection) to the faculty and students.

Statistical Appendix

Library Expenditures:

Salaries and wages	\$ 113,343.05
Student aide wages	21,901.45
Books	56,654.34
Rare books	963.49
Periodicals	28,214.98
Binding	8,665.76
Equipment and supplies	9,267.40
Travel	300.67
Miscellaneous	1,370.15
<hr/>	
total	\$ 240,681.29

Expenditures Analyzed: (Amounts encumbered, disregarding discounts.)

Acquisitions: Books

Art	\$ 5,621.51	Juveniles	\$ 680.22
Biography	577.12	Linguistics	324.88
Biology	3,258.69	Mathematics	1,361.94
Chemistry	1,268.93	Music	1,092.90
Classics	1,072.97	Oriental	250.34
Dramatic Arts	1,105.72	Philosophy	2,017.49
Economics	862.88	Physics	639.81
Education	435.97	Political Science	2,076.73
English	7,454.60	Psychology	2,196.45
Fiction	513.62	Rare Books	1,160.57
French	908.28	Reference, Bibliog-	
Gen.Sci., Med. &		raphy, Lib. Sci.	8,700.00
Home Economics	252.90	Religion	864.77
Geography	966.16	Russian	636.31
Geology	287.02	Sociology	2,150.05
German	295.40	Spanish & Portuguese	222.00
Italian	77.77		
Health, Phy. Ed. & Dance	399.70		
History	5,946.57		
		total	\$ 55,680.27

Periodicals:

New subscriptions	\$ 2,503.16
Back issues	5,941.38
Renewals	16,252.57
Miscellaneous (Government Printing Office and indexes)	150 .45
total	\$ <u>24,847.56</u>

Bindery Expenses:

Books (approximate)	\$ 2,962.93
Rare books	36.00
Periodicals (approximate)	6,525.10
total	\$ <u>9,524.03</u>

Circulation Figures (i.e., items charged out formally; excluding building use):

Students:	
Books	80,574
Microfilms	653
Phonograph records	1,217
sub-total	<u>82,444</u>
Reserve:	
Books	8,527
Phonograph records	6
sub-total	<u>8,533</u>
Faculty and Administration	5,988
total	<u>96,965</u>

Interlibrary Loan Service:

Borrowed:	
Books	253
Microfilms	2
Photocopies	216
sub-total	<u>471</u>
Loaned:	
Unable to borrow (some items later purchased)	169
Unable to lend (items not owned, or in use; some later purchased)	40
	<u>245</u>
Total transactions (increase over 1968/69: 172)	925

Population of Academic Community:

Students	2,171
Faculty full-time	159
part-time	13
Administration	10
total	<u>2,353</u>

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MARY WASHINGTON COLLEGE
of the UNIVERSITY of VIRGINIA
Fredericksburg, Virginia 22401

E. Lee Trinkle Library
Office of the Librarian

July 25, 1969

ANNUAL REPORT
1968 - 1969

Letter of Transmittal

Grellet C. Simpson, Chancellor
Mary Washington College
Fredericksburg, Virginia 22401

THE UNIVERSITY OF ILLINOIS
MAR 15 1973
LIBRARY OF ILLINOIS
CHICAGO, ILL.

Dear Chancellor Simpson:

I herewith submit the twenty-sixth annual report of E. Lee Trinkle Library for the fiscal year, July 1, 1968 - June 30, 1969.

The collection grew in quantity and quality and the addition of 8,324 volumes raised the accessioned holdings to 194,332.

An appropriation of \$20,000 from a special state fund for upgrading academic libraries enabled Trinkle Library to complete or augment the files of the Library's scholarly periodicals, to add a number of needed new subscriptions and to purchase in reprint many distinguished publications not owned previously.

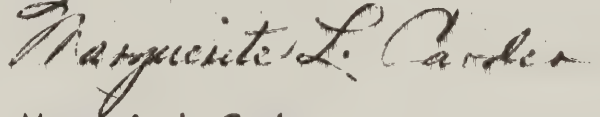
During the year the Library was the recipient of 1485 gifts. This figure includes federal and state documents and Cooperative Book Purchase titles. Among the more important gifts were the Robert Lewis family Bible, the gift of Mrs. Douglas Thomas; Franklin, Mémoires Sur la Vie et les Écrits de Benjamin Franklin, Colbourne, 1818, two volumes; Pausaniae Graeciae Descriptio...Cum Latino Romuli Amasaei Interpretatione... both presented in memory of Carol H. Quenzel by the Virginia Library Association and friends and Mr. and Mrs. Sidney Hamer respectively; Ghosh, Ajunta Murals given by Mrs. Anna Zachariah, principal of Women's Christian College, Madras, India and a xerox copy of Prints of Seals From the Maphis Collection, University of Virginia, 1961, gift of the author, Professor William Weedon. For the second year the Radio Corporation of America has presented a variety of record albums to the Library including Puccini, Madama Butterfly and Tosca; Blow, Ode on the Death of Henry Purcell; Joyce, Finnegans Wake; Beethoven, Symphony, no. 4 with Wagner's Siegfried Idyll and Debussy, La Mer.

July 25, 1969

Mr. Charles D. Balthis, a graduate of Catholic University of America, joined the staff as assistant cataloger on February 1 and Miss Mary J. Porter joined the technical services department on June 9 for the summer months only.

The acting librarian takes this opportunity to thank the faculty publically for its continued interest in the Library's growth by suggesting possible purchases in their subject fields, the Faculty Library and Rare Book Committees for their conscientious and constructive work and to express grateful appreciation to the Administration for its outstanding support without which this report would have been impossible.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marguerite L. Carder". The signature is written in dark ink and is positioned above the printed name.

Marguerite L. Carder
Acting Librarian

MLC:mh

MARY WASHINGTON COLLEGE
OF THE UNIVERSITY OF VIRGINIA

E. Lee Trinkle Library

Annual Report 1968 - 1969

Population of Academic Community

Students	2055
Faculty	
full time	149
part time	13
Administration	7
	<hr/>
total	2224

Library Growth

Books added	8324
Rare Books	10
Periodical (files completed or augmented)	56
New subscriptions	91
Record albums and music scores	28

Expenditures

Salaries and wages	\$ 74,625.85
Student aid wages	18,702.57
Books	44,158.56
Rare Books	299.30
Periodicals	18,653.53
Binding	3,798.20
Office equipment	7,540.64
Office supplies	1,796.92
Travel	285.03
Printing	289.59
Miscellaneous	1,707.33
	<hr/>
total	\$ 171,857.52

List price* expenditures per subject

Art	\$ 4,158.88	Classics	\$ 1,183.19
Biology	1,691.20	Drama	1,394.56
Chemistry	2,002.97	Economics	920.98

*Price before discount

Expenditures per subject (continued)

Education	\$ 1,366.43	Physics	\$ 686.30
English	11,765.55	Political	
French	2,838.55	Science	1,855.41
Geography	427.30	Portuguese	9.12
Geology	315.95	Psychology	1,980.00
German	1,027.91	Religion	2,066.32
History	5,715.64	Russian	106.25
Home Economics	26.00	Sociology	2,391.21
Italian	55.32	Spanish	391.70
Mathematics	1,427.91	General	
Music	802.05	(not limited to	
Philosophy	2,380.60	special subject)	
Physical Education	245.35		5,708.54

Use of Library Materials

Circulation

General	100,929
Faculty	6,160
Reserve	14,363

total	121,452
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By classes

English, American and foreign literatures	33,397
periodicals	24,655
social sciences	13,351
fine arts	11,444
Philosophy and psychology	7,043
history	6,791
pure science	6,050
fiction	3,702
religion	3,370
applied sciences	3,343
geography, description and travel	2,214
biography	2,088
phonograph records	1,195
philology and linguistics	1,054
physical education and recreation	741
general works	662

Expenditures per subject (continued)

Education	\$ 1,366.43	Physics	\$ 686.30
English	11,765.55	Political	
French	2,838.55	Science	1,855.41
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Philosophy	2,380.60	special subject)	
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Use of Library Materials

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geography, description and travel	2,214
biography	2,088
phonograph records	1,195
philology and linguistics	1,054
physical education and recreation	741
general works	662

Use of Library Materials (continued)

microfilms and filmstrips	297
pamphlets	35

Reference

questions answered	3,751
exhibits arranged	76
bibliographies compiled	4

Interlibrary loans

Borrowed	
books	190
films	1
photocopies	96
Loaned	
books and photocopies	226
completed loan transactions	<hr/> 513

Technical Services

Cataloging	
new books	6,830
bound periodicals	439
new periodicals	101
phonograph records and music scores	28
rare books	8
total	<hr/> 7,406
Other processing	
rebound books	629
books recataloged	439
discards	64
total	<hr/> 1,132

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✓ MARY WASHINGTON COLLEGE OF THE UNIVERSITY OF VIRGINIA

E. Lee Trinkle Library

August 12, 1968

Dr. Grellet C. Simpson, Chancellor
Mary Washington College
of the University of Virginia
Fredericksburg, Virginia 22401

THE LIBRARY OF THE
SEP 27 1968
UNIVERSITY OF ILLINOIS

Dear Chancellor Simpson:

I am pleased to submit the twenty-fifth annual report of E. Lee Trinkle Library, Mary Washington College of the University of Virginia, for the fiscal year July 1, 1967 - June 30, 1968.

Library Progress

The Library progressed both quantitatively and qualitatively. A net increase of 8,453 volumes raised the Library's holdings to 186,008 volumes.

To give both faculty and students a clearer view of and to increase use for the Library's excellent collection of art materials, a bibliography of principal holdings in the field was compiled, edited and published.

Faculty Cooperation

The members of the faculty continued to make suggestions for purchase in their special fields. This cooperation is essential to the task of building a well-rounded collection. The Library appreciates their conscientious and helpful interest.

Expenditures

The College with 2,179 undergraduate students and 145 full-time and 13 part-time faculty members spent \$166,474.70 for library purposes. Of this amount \$84,866.76 was expended for the salaries and wages of full-time employees; \$17,799.96 for the wages of student aides; \$42,289.00 for books; \$434.00 for rare books; \$12,539.88 for periodicals; \$3,262.84 for binding; \$1,571.12 for office equipment including Xerox rental; \$3,218.16 for office supplies; and \$492.98 for memberships in organizations and miscellaneous expenses.

An analysis by subject of list price expenditures revealed that \$9,321.96 was spent on English and American literature; \$6,071.60 on history; \$3,741.93 on art; \$3,649.77 on biology; \$2,986.26 on sociology; \$2,765.02 on psychology; \$2,265.51 on Chemistry; \$2,027.44 on political science; \$1,995.70 on reference and other books of general interest; \$1,877.86 on education; \$1,824.22 on philosophy; \$1,744.63 on religion; \$1,369.81 on French language and literature; \$1,003.00 on mathematics; \$970.19 on economics; \$870.37 on physics; \$869.35 on Spanish language and literature; \$849.72 on the classics; \$824.40 on dramatic arts and speech;

\$688.34 on music; \$383.92 on geography; \$331.38 on health, physical education and recreation; \$192.51 on Russian language and literature; \$139.20 on geology; \$68.51 on Italian language and literature; \$50.45 on home economics; \$46.85 on Portuguese language and literature; and \$24.70 on German language and literature.

Gifts

For the third year the Library received a matching grant of \$5,000 from the Federal Government under the College Resources Program of Title II of the Higher Education Act. This grant made it possible for the Library to add 54 volumes of the Gentlemen's Magazine, 1881-1907 to its present holdings; to acquire the Hispanic American Historical Review from volume I, 1918 to 1944; complete the holdings of the Partisan Review; add the 5th series of the Gazette des Beaux Arts, 1920-1928; the London Stage, 1776 - 1800, 3 volumes; Hazlitt, W. Carew, Handbook to the Popular, Poetical and Dramatic Literature From the Invention of Printing to the Restoration, 8 volumes and other scholarly publications. The Library continues to receive numerous Asian journals and publications in English under Public Law 480. As a selective depository of United States Government publications, the Library receives many important documents and periodicals.

In June the RCA-Victor Corporation sent the Library 50 albums as a gift. Included are albums of Beethoven, Brahms, Chopin, Tchaikowsky, Rachmaninoff with such artists as Rubinstein and Van Cliburn as guest soloists; Robert Shaw Chorale with Christmas hymns and carols and highlights from Verdi's La Traviata and Wagner's Die Meistersinger.

Technical Services

The Cataloguing Department classified, catalogued and processed 9,185 new books, 260 volumes of bound periodicals, 26 publications belonging to the Oriental Club, 49 phonograph records and 62 reels of microfilm. There were 554 rebound books processed, 687 books recatalogued and 92 books discarded. Seven rare books were catalogued making a total of 10,922 items processed during the year.

An additional clerical position was added to the department in the fall of 1967 and was filled by Mrs. Dorothy Barrett on October 5. Mrs. Gloria Terwilliger, assistant cataloguer, resigned as of June 7 to accept a position with Northern Virginia Community College.

Use of Library Materials

The total number of books and other materials circulated was 160,680. Of this total 40,374 were English, American and foreign literature, 40,533 periodicals, 20,286 social sciences, 11,926 fine arts, 9,191 history, 8,728 psychology and philosophy, 6,590 pure science, 4,276 applied science, 4,123 fiction, 3,593 religion, 3,177 biography, 2,532 geography, description and travel, 1,694 recordings, 1,501 health, physical education and recreation, 1,092 philology and linguistics, 953 journalism, library science and bibliography, 103 pamphlets and 8 miscellaneous publications.

A total of 4,049 reference questions were answered; 297 books and microfilm, one movie and 107 Xerox copies were borrowed or bought, and 121 books and microfilm were loaned.

Of the seventy-eight displays arranged during the year, the twelve in conjunction with the U. S. - India Woman's College Exchange Program and the College's exhibition of Chinese Art from the collection of the Honorable Hugh Scott, Senator from Pennsylvania, and the display of some of the volumes of the Royal Society of London, Philosophical Transactions and Collections to the End of the Year 1700, recently added to the rare book collection, were the most outstanding.

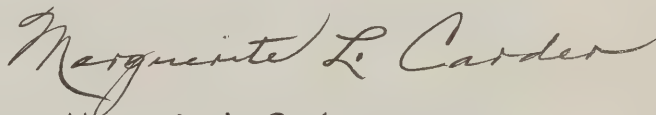
The Librarian

On June 3 Trinkle Library and the College sustained a tremendous loss in the sudden death of their librarian of twenty-five years, Dr. Carrol H. Quenzel.

Appreciation

The Library Staff appreciates the conscientious and constructive work of the Faculty Library Committee and the Rare Books Committee. We are also appreciative of the outstanding support given to the Library and its staff by the Administration.

Respectfully submitted,



Marguerite L. Carder
Acting Librarian



Herbert Goldhor, Director
Graduate School of Library Science
University of Illinois
Urbana, Illinois 61801

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MARY WASHINGTON COLLEGE OF THE UNIVERSITY OF VIRGINIA

E. Lee Trinkle Library

August 22, 1967

Dr. Grellet C. Simpson, Chancellor
Mary Washington College
of the University of Virginia
Fredericksburg, Virginia 22401

Dear Chancellor Simpson:

I have the honor of submitting my twenty-fourth Annual Report as Librarian of Mary Washington College of the University of Virginia. It covers the fiscal year July 1, 1966 - June 30, 1967.

Library Progress

The Library progressed both quantitatively and qualitatively. A net increase of 7,554 raised the library's bookstock to 177,555 volumes.

Primarily to increase student and faculty use of its well-developed collection of Asian materials the library compiled, edited and published a bibliography of its holdings in this field. In April it began the preparation of a bibliography of its art and architecture collection.

An Important Professorial Responsibility

The Librarian is pleased that he has received during the year the active assistance of subject specialists which is absolutely essential to the building of a well-rounded book collection. The following faculty members have been conscientious and helpful in the highly important work of book selection: Mr. Philip J. Allen, Mr. Edward Alvey, Jr., Mr. Zoltan Antony, Mr. Clavio F. Ascari, Mr. Bulent Atalay, Miss Rachel Benton, Mr. Joel H. Bernstein, Mr. Samuel O. Bird, Mrs. Zoe W. C. Black, Mrs. Mildred M. Bolling, Mr. Joseph Bozicevic, Mr. Nathaniel H. Brown, Mr. Hobart C. Carter, Mr. L. Clyde Carter, Jr., Miss Elizabeth A. Clark, Mr. James H. Croushore, Miss Martha G. Darby, Mrs. Eileen K. Dodd, Mr. Benjamin W. Early, Mrs. Margaret S. Early, Mrs. Jean S. Edson, Mr. Samuel T. Emory, Mr. Lewis P. Fickett, Jr., Miss Dana G. Finnegan, Miss Alice Fischer, Mr. Delmont F. Fleming, Mr. William H. Friedman, Mr. Donald E. Glover, Mr. E. Boyd Graves, Mr. George W. Grayson, Jr., Mrs. Anne F. Hamer, Mr. Richard E. Hansen, Miss Diane F. Hatch, Miss Emily Haymes, Mr. Henry W. Hewetson, Mrs. Miriam B. Hoge, Mr. Levin Houston, Mr. Michael Houston, Mrs. Myra L. Irby, Mr. Robert B. Jessen, Mr. Thomas L. Johnson, Mrs. Mary A. K. Kelly, Mr. Walter B. Kelly, Miss Pauline G. King, Mr. Robert D. Kinsman,

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Mr. Albert R. Klein, Mr. Kurt F. Leidecker, Mr. George E. Luntz, Mrs. Helen R. Luntz, Mr. Bernard L. Mahoney, Jr., Mr. A. Ray Merchant, Mrs. Nancy H. Mitchell, Mr. Sidney H. Mitchell, Mr. Donald C. Murray, Mr. James R. Nazzaro, Mrs. Cornelia D. Oliver, Mr. Samuel H. Phillips, Jr., Mr. William C. Pinschmidt, Jr., Mrs. Claudia M. Read, Miss Carmen L. Rivera, Mrs. Mary J. Rossabi, Mr. Morris Rossabi, Mr. Robert H. Shaw, Mr. Dudley Sherwood, Mrs. Laura V. Sumner, Mr. Glen R. Thomas, Miss Louise O. Thorpe, Mr. George M. Van Sant, Mr. Reginald V. Whidden, Mr. Lawrence A. Vishner, Mr. Daniel H. Woodward and Mr. Benjamin F. Zimdars.

Expenditures

This undergraduate college of 2,018 students and 145 full-time and 13 part-time faculty members spent \$154,350.17 for library purposes. Of this amount \$82,410.51 was expended for the salaries and wages of full-time employees; \$14,087.25 for the wages of student aides; \$37,998.34 for books; \$673.94 for rare books; \$9,393.55 for periodicals; \$2,891.40 for binding; \$3,027.38 for office equipment including Xerox rental; \$2,620.37 for office supplies; and \$909.42 for memberships in organizations and miscellaneous expenses.

An analysis by subject of list price expenditures reveals that \$7,247.48 was spent on English and American literature; \$6,120.57 on history; \$3,195.34 on art; \$3,110.99 on sociology; \$2,294.19 on religion; \$2,260.75 on political science; \$1,858.18 on psychology; \$1,790.33 on geography; \$1,526.01 on mathematics; \$1,455.13 on classics; \$1,404.73 on education; \$1,322.43 on philosophy; \$1,166.82 on reference and other books of general interest; \$982.67 on dramatic arts and speech; \$769.05 on German language and literature; \$767.50 on economics; \$766.05 on chemistry; \$752.55 on Italian language and literature; \$733.69 on French language and literature; \$647.75 on geology; \$595.69 on biology; \$594.69 on health, physical education and recreation; \$556.92 on music; \$433.60 on physics; \$383.37 on Spanish language and literature; \$142.93 on Russian language and literature and \$17.05 on recordings.

Gifts

The Library continues to derive substantial help from the Federal Government. For the second consecutive year the Library has received a matching grant of \$5,000 under the College Resources Program of Title II of the Higher Education Act. This grant has already enabled the Library to acquire The New Catholic Encyclopedia and during the 1967-68 session to add such scholarly resources as the Gazette des Beaux Arts, Series 6 (1929-1963), 50 volumes; Journal of the Warburg and Courtauld Institutes (1937-1962), 24 volumes; the microfilm edition of the Richmond Times-Dispatch, December 1, 1919 - October 17, 1943, which will give the Library an unbroken file of that daily from that date in 1919 to the present. Thanks to Public

Law 480 the Library continues to receive an extensive collection of Asian journals in the English language. As a selective depository of United States Government publications, the Library is the recipient of many important documents and periodicals.

In June Mr. Norman wild, a Sino-Japanese philologist of Silver Spring, Maryland, presented the Library with 281 volumes in classical Chinese literature and history, including some works attributed to Confucius.

In honor of Dr. Edward Alvey, who is retiring as Dean of the College as of September 1, the Mary Washington College Alumnae Association gave the Library's Rare Book Collection a handsomely bound set of the first edition of Dr. Samuel Johnson's A Dictionary of the English Language.

Mr. Sidney Hamer, proprietor of the Leamington Bookshop, donated two valuable books, a 1509 edition of Donatus, Exposito Serundum Vias Doctoris Sancti Perutilis Baccalariandis, and A New Introduction to Reading... published in Alexandria, Virginia, in 1804.

The Alderman Library of the University of Virginia generously gave our library some important recent books in science and business administration.

Cataloguing Department Activities

The Cataloguing Department classified, catalogued and processed 9,380 new books, 556 volumes of bound periodicals, twenty-two publications belonging to the Oriental Club, twelve phonograph records, and 912 reels of microfilm, chiefly of the New York Times. There were 566 rebound books processed, 338 books recatalogued and 104 books discarded. Twenty rare books were catalogued making a total of 11,910 items processed during the year.

Mrs. Helen Harris resigned her cataloguing position as of June 24, 1967, to accept a position with the Federal Government. We are making every effort to obtain a replacement for her.

Use of Library Materials

The total number of books and other library materials circulated was 152,781. Of this number 39,913 were English, American and foreign literature, 34,654 periodicals, 17,603 social science, 11,051 fine arts, 9,564 history, 9,297 psychology and philosophy, 6,488 pure science, 5,228 applied science, 4,140 fiction, 4,107 religion, 2,857 biography, 2,681 geography, description and travel, 1,816 recordings, 1,326 health, physical education and recreation, 1,280 philology and linguistics,

753 journalism, library science and bibliography, and 15 pamphlets.

A total of 4,703 reference questions was answered; 165 books and microfilm, one movie film and 162 Xerox copies were borrowed or bought, and 110 books were loaned.

Outstanding among the seventy-three library exhibits were those on the occasion of the Southeastern Regional Meeting of the Association of Asian Studies on our campus, those in conjunction with the conference of the U. S. - India Woman's College Exchange Program and the College's exhibition on the Art of Primitive Peoples, and the display of recent additions to the Rare Books Collection.

In April Dr. Robert B. Downs, Dean of Administration, University of Illinois Libraries, spoke in the Browsing Room on "Books That Changed the World." Dean Downs was one of the speakers in the series arranged by the University Center in Virginia, Incorporated.

Recommendation


Many of our students have expressed a need for a quiet place to study outside of the residence halls after ten o'clock at night and it is virtually impossible to find qualified library personnel willing to work later than that hour. Under these circumstances it is recommended that the College continue, and if necessary expand, its practice of having study hall facilities in certain classroom buildings available after ten o'clock. Many colleges and universities provide late-hour or around-the-clock and around-the-year study halls outside their library buildings. At some future time the need and practicability of keeping the library open after ten p.m. should again be considered.

Appreciation

The Librarian thanks Miss Marguerite L. Carder for the highly efficient and dedicated manner in which she administered the library during his extended illness. He is also indebted to the other staff members for their extra effort during this period.

He commends the Library Committee and the Rare Books Committee for their constructive and conscientious work. He is also appreciative of the Administration's support of the library and its staff.

Respectfully yours,


Carrol H. Quenzel
Librarian

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1965/66

MARY WASHINGTON COLLEGE OF THE UNIVERSITY OF VIRGINIA
E. Lee Trinkle Library

August 29, 1966

Dr. Grellet C. Simpson, Chancellor
Mary Washington College
of the University of Virginia
Fredericksburg, Virginia 22401

UNIVERSITY OF ILLINOIS

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LIBRARY

Dear Chancellor Simpson:

I have the honor of submitting my twenty-third Annual Report as Librarian of Mary Washington College of the University of Virginia. It covers the fiscal year July 1, 1965 - June 30, 1966.

Library Progress

Both the source and amount of the gifts received by the library during the year are noteworthy. Since foundations assist primarily tax-aided institutions, it is a cause of gratification that the Old Dominion Foundation, Inc., awarded a \$7,500 grant to the library for completing our file of the New York Times from its beginning in 1851.

The library has also derived substantial help from the Federal Government. Through a Basic Grant under the College Resources Program, Section 202, Title II, Part A - Higher Education Act of 1965, the library received a matching grant of \$5,000. Some of the acquisitions this sum made possible are a microfilm copy of the Norfolk Journal and Guide from its establishment in 1916; 18 volumes of The Southern Literary Messenger to complete the library's holdings of that publication; the Harvard Journal of Asiatic Studies, 1936-1957 and Index; a microfilm copy of Pacific Affairs, 1928-1949; the Great Soviet Encyclopedia in the Russian language (53 volumes) and the daily proofsheets from the Card Division of the Library of Congress.

Public Law 480 is primarily responsible for the library's extensive collection of Asian journals in the English language. As has been true for more than two decades, the library receives without charge many important documents and periodicals by virtue of being a selective depository of United States Government publications.

Two long-time friends of the library displayed their interest in its enrichment. Dr. Gordon W. Jones gave long files of Auk and the Journal of Mammalogy and eighteen expensive and highly useful books. Three times during the year Mr. John Lee Pratt presented the library with gifts of scholarly and scientific books.

August 29, 1966

Dr. Grellet W. Simons, Jr.
Mary Washington College
of the University of Virginia
Alexandria, Virginia 22304

Dear Dr. Simons:

I am pleased to submit my twenty-third Annual Report as Librarian of Mary Washington College of the University of Virginia. It covers the fiscal year July 1, 1965 - June 30, 1966.

Library Program

Source and amount of the gifts received by the library during the year are as follows. Since foundations assist primarily tax-aided institutions, it is a cause of gratification that the Old Dominion Foundation, Inc., awarded a \$7,500 grant to the library for completing our file of the New York Times from its beginning in 1851.

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Public Law 480 is responsible for the library's extensive collection of journals in the English language. As has been true for more than two decades, the library receives without charge many important documents and periodicals by virtue of being a selective depository of United States Government publications.

A long-time and valuable library displayed their interest in its expansion. The Journal of the American Library Association and Journal of the American Library Association of Auk and the Journal of the American Library Association presented the library with a gift of scholarly and scientific books. Three times during the year, the library presented

The library was remembered by two of its alumnae authors. Miss Kay Showker, '52, presented the three volumes that have been published in her series of travel guides for the countries of the Middle East - Lebanon, Jordan, and Egypt. Mrs. Lee Cooper's gift of her Fun With German testifies to her linguistic versatility, as it is the fourth foreign language in which she has written an elementary reader.

In March Mary Washington College was added to the Virginia University Teletype System. Thus for library purposes our College has direct teletype connections with all library and other TWX subscribers in the United States and Canada. These new facilities greatly expedite interlibrary loan transactions.

A net increase of 7,027 raised the library's bookstock to 170,001. Particularly noteworthy were the strengthening of the library's holdings in Chinese history and culture, African history, government and culture, Italian and Portuguese languages and literature and the continuous vigorous growth of the collections in English and American literature, United States, Latin American and Russian history, art, political science, biology, sociology and anthropology, education, guidance, mathematics, psychology, dramatic arts and speech, religion and music.

An Important Professorial Responsibility

The Librarian is pleased that he has received the active assistance of subject specialists which is absolutely essential to the building of a well-rounded book collection. The following faculty members have been conscientious and helpful in the highly important work of book selection: Mr. Morris Rossabi, Dr. Benjamin F. Zimdars, Dr. Daniel H. Woodward, Mr. A. Ray Merchant, Miss Rosemary Herman, Dr. Hobart C. Carter, Dr. E. Boyd Graves, Dr. Sidney H. Mitchell, Dr. Nancy H. Mitchell, Dr. Reginald W. Whidden, Dr. Pauline G. King, Dr. Lawrence A. Wishner, Dr. George W. Grayson, Jr., Dr. Lewis P. Fickett, Jr., Dr. Thomas L. Johnson, Mrs. Cornelia D. Oliver, Dr. James Russell Nazzaro, Dr. William C. Pinschmidt, Jr., Mrs. Mary W. Pinschmidt, Mr. Bernard L. Mahoney, Jr., Dr. Eileen K. Dodd, Dr. Robert H. Shaw, Dr. Benjamin W. Early, Mrs. Margaret Sue Early, Dr. Albert R. Klein, Dr. George E. Luntz, Dr. Paul C. Muick, Mrs. Claudia M. Read, Dr. Rachel Benton, Mr. Glen R. Thomas, Dr. Donald E. Jackson, Dr. Zoe W. C. Black, Dr. Samuel O. Bird, Dr. Nathaniel H. Brown, Dr. Donald Glover, Dr. Rose Mary Johnson, Dr. Edward Alvey, Jr., Mr. Dudley Sherwood, Dr. Laura V. Sumner, Dr. Kurt F. Leidecker, Dr. Walter B. Kelly, Dr. Stanley F. Bulley, Dr. Elizabeth A. Clark, Dr. Miriam B. Hoge, Dr. Clavio F. Ascari, Dr. Henry W. Hewetson, Dr. Samuel H. Phillips, Jr., Mr. Joseph Bozicevic, Dr. Zoltan Antony, Dr. Samuel T. Emory, Mrs. Mary Rossabi, Dr. James H. Croushore, Miss Suzanne Pharr, Mr. Robert B. Jessen, Dr. Josefa Rivas, Dr. Carmen Rivera, Mr. John Bruckner, and Dr. Raiford E. Sumner.

Expenditures

This undergraduate college of 1,973 students and 140 faculty members spent \$126,668.20 exclusive of gifts for library purposes. Of this amount \$68,924.55 was expended for the salaries and wages of full-time employees; \$13,791.80 for the wages of student aides; \$27,566.88 for books; \$452.05 for rare books; \$7,336.76 for journals; \$2,732.60 for binding; \$2,459.75 for supplies and equipment; and \$3,403.81 for Xerox rental and miscellaneous expenses.

An analysis by subject of list price expenditures for books reveals that \$7,273.17 was spent on English and American literature; \$5,267.76 on history; \$3,018.46 on reference and other books of general interest; \$2,226.31 on art; \$1,835.85 on political science; \$1,678.69 on psychology; \$1,425.70 on biology; \$1,292.85 on education; \$1,141.92 on sociology; \$1,070.11 on French language and literature; \$892.10 on chemistry; \$850.48 on philosophy; \$800.64 on mathematics; \$632.74 on religion; \$623.27 on dramatic arts and speech; \$593.60 on Italian language and literature; \$578.75 on the classics; \$557.43 on German language and literature; \$542.65 on Russian language and literature; \$527.38 on music; \$426.53 on economics; \$306.80 on Portuguese language and literature; \$302.25 on health, physical education, and recreation; \$283.05 on Spanish language and literature; \$238.45 on geology; \$234.65 on geography; \$35.85 on home economics; and \$27.95 on astronomy.

Cataloguing Department Activities

The Cataloguing Department classified, catalogued and processed 5,302 new books, 533 volumes of bound periodicals, 18 Oriental Club publications, 12 Experimental Theatre Collection books, 36 records, and two manuscripts. There were 512 rebound books processed, 453 recatalogued, 214 books and eight records discarded. Fifteen rare books were catalogued during the year. A total of 7,105 items was processed by the department, which is looking forward to an expanded program as of September 1 when an additional professional librarian, Mrs. Gloria H. Terwilliger, joins the library staff. Mrs. Terwilliger's duties will be primarily cataloguing.

Use of Library Materials

The total number of books and other library materials circulated was 136,433. Of this number 40,617 were English and foreign literature, 16,618 social sciences, 16,233 periodicals, 12,130 fine arts, 11,634 history, 8,548 psychology and philosophy, 5,119 pure science, 4,719 fiction, 4,317 applied science, 3,954 religion, 3,497 biography, 2,796 geography and travel, 2,117 philology, 1,716 health and physical education, 1,602 phonograph recordings, 608 journalism, library science and bibliography, and 138 pamphlets.

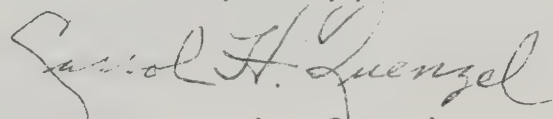
A total of 4,299 reference questions was answered; 255 books, reels of microfilm, photocopies and movies were borrowed on interlibrary loan and 126 books were loaned. Sixty-six exhibits were held in the library. This included a display of 28 rare editions of Cervantes' Don Quixote de la Mancha graciously loaned by the Rare Book Division of the Library of Congress in commemoration of the 350th anniversary of Cervantes' death.

Under the sponsorship of the Rare Book Committee, the library exhibited "The Fifty Books of the Year 1964," assembled by the American Institute of Graphic Arts, and a collection of the handsome books printed by Mr. K. Kimber Merker's The Stone Wall Press - a private press in Iowa City, Iowa. Mr. Merker spoke on "The Private Press and Its Future" on Monday, May 9, in the Browsing Room of the library.

Appreciation

The Librarian has numerous reasons for being appreciative of the Administration's support of the library and its staff. The morale of the student aides has been improved and turnover reduced by the substantial increase in their hourly wage. The appointment of an additional professional staff member implements the recommendation of Dr. Errett McDiarmid who surveyed our library in June 1963 for The Council of Higher Education. The Librarian was permitted to teach for the University of Minnesota during the 1966 summer session.

Respectfully yours,



Carrol H. Quenzel
Librarian

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M392R

1964/65

MARY WASHINGTON COLLEGE OF THE UNIVERSITY OF VIRGINIA
E. Lee Trinkle Library

August 17, 1965

Dr. Grellet C. Simpson, Chancellor
Mary Washington College
of the University of Virginia
Fredericksburg, Virginia 22402

OCT 08 1965

LIBRARY

Dear Chancellor Simpson:

I have the honor of submitting my twenty-second Annual Report as Librarian of Mary Washington College of the University of Virginia. It covers the fiscal year July 1, 1964 - June 30, 1965.

Library Progress

A boost in the library's book and journal budget that permitted the purchase of almost all library materials requested, the installation of a Xerox 914 copier, the brightening of the stacks by fluorescent lighting, and the successful operation of the rare book room were the highlights of the year.

A net increase of 6,290 books raised the library's bookstock to 162,974 volumes. Particularly noteworthy were the strengthening of the library holdings in religion, physics, philology, the history of the French Revolution and Chinese and Japanese history; and the continued vigorous growth of the collections in English and American literature, United States and Latin American history, art, sociology and anthropology, chemistry, political science and mathematics.

To locate certain of the library's lacunae its holdings in Oriental history were checked against Charles O. Hucker, China: A Critical Bibliography (1962) and Bernard S. Silberman, Japan and Korea: A Critical Bibliography (1962), and in mathematics against the Mathematics Association of America Basic Library List (1965).

The library was enriched by such purchases as Repton, Sketches and Hints on Landscape Gardening (1794), Horne, Alessandro Filipepi (1908); Aulard, La Societe' des Jacobins (1889-97), 6 vols.; Hind, Engraving in England in the Sixteenth and Seventeenth Centuries (1952), 3 parts; Serlio, Regole Generali di Architectura Sopra le Cinque Maniere de Gliedifici, Cioe, Thoscano, Dorico, Ionico, Corinthio....(1537); Day, Music and Musical Instruments of Southern India and the Deccan (1891); and Joyce, Ulysses, 1st. English edition (1936).

An Important Professional Responsibility

The Librarian is pleased to report that he has received the active assistance of subject specialists which is absolutely essential to the building of a well-rounded book collection. The following faculty members have been conscientious and helpful in the highly important work of book selection: Miss Rosemary Herman, Dr. Reginald W. Whidden, Dr. Elizabeth A. Clark, Dr. Philip J. Allen, Dr. Lawrence A. Wishner, Mr. G. Preston Burns, Dr. Nancy H. Mitchell, Dr. Sidney H. Mitchell, Dr. Samuel T. Emory, Dr. Pauline G. King, Dr. Robert H. Shaw, Dr. Hobart C. Carter, Mr. Richard L. Sarchet, Mrs. Cornelia D. Oliver, Dr. Lewis P. Fickett, Jr., Dr. Benjamin W. Early, Dr. E. Boyd Graves, Dr. Samuel O. Bird, Dr. Eileen K. Dodd, Dr. Rose Mary Johnson, Dr. William C. Pinschmidt, Jr., Dr. Donald E. Glover, Dr. Nathaniel H. Brown, Dr. Edward Alvey, Jr., Mr. Dudley Sherwood, Mr. William H. Williams, Dr. Zoe W. C. Black, Mr. Morris Rossabi, Mrs. Margaret Sue Early, Dr. William F. Barker, Dr. Bernard L. Mahoney, Jr., Mrs. Jean S. Edson, Mr. Joseph Bozicevic, Dr. Albert R. Klein, Dr. George E. Luntz, Dr. Paul C. Muick, Miss Cornelia D. Sarvay, Miss Suzanne Pharr, Dr. Henry W. Hewetson, Dr. Laura V. Sumner, Mr. Samuel H. Phillips, Jr., Mrs. Claudia M. Read, Dr. Peter R. Coffin, Dr. Rachel Benton, Mr. Matthew Herban, III, Dr. Donald E. Jackson, Mrs. Mildred M. Bolling, Dr. Kurt F. Leidecker, Mrs. Myra B. Irby, Mr. John Bruckner, Mr. Lloyd P. Farrar, Dr. Zoltan Antony, Dr. Stanley F. Bulley, Dr. Anne S. Hoyer, Mr. John Druzbeck, Dr. Walter B. Kelly, Dr. Winifred Updike, Dr. George M. Van Sant and Dr. Benjamin F. Zimdars.

Expenditures

This undergraduate college of 1,788 students and 134 faculty members spent \$114,030.11 for library purposes. Of this amount \$61,572.11 was expended for the salaries and wages of full-time employees; \$9,057.70 for the wages of student aides; \$29,103.92 for books; \$6,909.78 for journals; \$1,706.74 for rare books; \$3,003.90 for supplies and equipment; \$2,087.75 for binding and \$588.21 for miscellaneous expenses.

An analysis by subject of list price expenditures for books reveals that \$4,704.85 was spent on English and American literature; \$4,681.27 on history; \$2,509.43 on art; \$2,446.41 on sociology and anthropology; \$1,427.40 on chemistry; \$1,365.73 on political science; \$1,300.14 on biology; \$1,275.29 on psychology; \$1,069.41 on religion; \$1,046.90 on education; \$900.79 on mathematics; \$880.64 on physics; \$716.00 on classics; \$702.20 on music; \$677.35 on geography; \$662.62 on philosophy; \$654.40 on geology; \$648.95 on economics; \$460.01 on dramatics and speech; \$376.20 on German language and literature; \$348.87 on books of general interest; \$281.43 on Spanish language and literature; \$240.10 on French language and literature; \$162.10 on health

and physical education; \$145.30 on Portuguese language and literature; \$90.00 on Italian language and literature; \$52.80 on home economics and \$37.85 on astronomy. Since most of the funds for the purchase of rare books came from gifts and private sources this category has been deleted from the list in order of size of expenditure.

Gifts

The library received \$262.00 for the purchase of rare books, \$100.00 from the Alumnae Association, \$100.00 from an Anonymous Donor from overseas and \$62.00 from the Class of 1915.

Two former students and two faculty members remembered the library with interesting or important books. Mrs. Lee Cooper (Mrs. E. Randolph), '49, gave the library a copy of two of her books, FUN with FRENCH and FUN with ITALIAN, to join her previous gift of her FUN with SPANISH. Early this fall Little, Brown and Company is publishing her fourth book, FUN with GERMAN, and the author has promised her alma mater a copy.

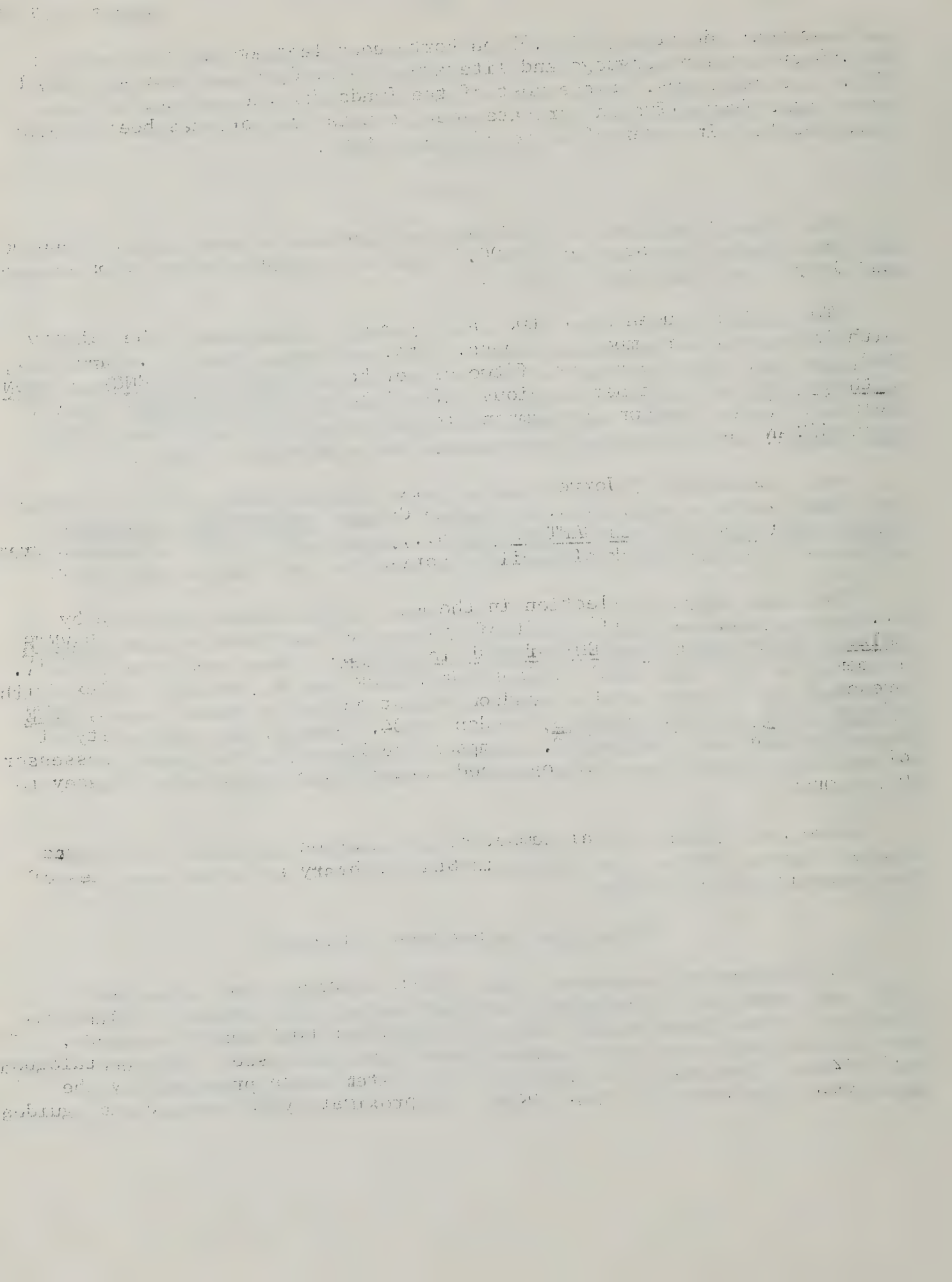
Mrs. Geraldine ("Jerre") Benton Britt (Albert Sidney, III) presented the library with a copy of R. P. Joanne Croiset, GEISTREICHE ANDACHTS-ABUNGEN auf ALLE TAG des GANTZEN JAHR....Ingolstadt, 1733 - a German translation of a French book of family devotions for each day of the year.

The James Joyce collection in the Rare Book Room was enriched by Mr. Levin J. Houston, III's gift of his copy of the first edition HAVETH CHILDERS EVERYWHERE FRAGMENT of WORK in PROGRESS, Faber and Faber, 1931,. In memory of the late Paul G. Hook, Mrs. Hook and Mr. and Mrs. Alex Smith presented the library with a handsome first edition of James Joyce, MIME of MICK, NICK and the MAGGIES, London, 1934. Through the generosity of Chancellor and Mrs. Grellet C. Simpson the library is the proud possessor of two highly significant Autographed Letters Signed from Sean O'Casey to Dr. Simpson.

Donors of a substantial number of publications included the United States Printing Office, the Virginia State Library and other agencies of the Commonwealth of Virginia.

Cataloguing Department Activities

The Cataloguing Department classified, catalogued and processed 5,911 new books, 387 volumes of bound periodicals, 31 Oriental Club publications, three Experimental Theatre Collection books and 25 records. Four hundred and seventy-six rebound books were processed, 626 recatalogued and 302 were discarded. A total of 7,761 items were processed by the department, including 70 rare books. Approximately 800 tilted tab guides



were added to the catalogue. A Se-lin labeling machine was purchased near the end of the year.

Use of Library Materials

The total number of books and other library materials circulated was 122,179. Of this number 33,265 were literature, 16,374 social sciences, 13,861 history, 11,891 the fine arts, 7,654 psychology and philosophy, 5,740 periodicals, 5,103 pure science, 4,165 fiction, 3,820 technology, 3,031 religion, 2,429 geography and travels, 1,521 phonograph recordings, 1,287 health and physical education, 1,070 philology, 731 journalism, library science and bibliography and 143 pamphlets.

A total of 5,392 reference questions was answered; 340 books and microfilms, photocopies and moving pictures were borrowed from, and 59 loaned to, other libraries. Sixty-nine exhibits were prepared.

Library Committee Activities

The Library committee was unusually effective this session. It invited a representative of each of certain departments to present orally to the committee the strengths and weaknesses of the library's holdings in his respective discipline. This stimulated a careful appraisal of the library's collections in these fields and resulted in a substantial increase in the number of carefully considered purchase requests. The committee initiated the request for a Xerox 914 Copier which is capable of making copies of pages in books and journals.

The Rare Books Committee

In addition to its acquisition activities the Rare Books committee sponsored in May an exhibition from its collection of books by Claude Bernard, the famed Nineteenth Century French physiologist. For this display Dr. Lawrence A. Wishner, Associate Professor of Chemistry, Mary Washington College, prepared a highly informative catalogue entitled CLAUDE BERNARD, 1813-1878, and the SANCTUARY OF MEDICAL SCIENCE.... On May 4, Dr. Frederick J. Spencer, Chairman, Department of Preventive Medicine, Medical College of Virginia, gave a well-attended lecture on "Claude Bernard and the Prepared Mind". Dr. Spencer's excellent address was tape-recorded and may be borrowed from the Library.

The chairman of the committee, Dr. Sidney H. Mitchell, explained the role of rare books in an undergraduate library as one of three speakers on the Alumnae Homecoming program entitled "The Library - Opportunity for Individual Excellence." On this occasion Miss Eileen Patricia Perna, '66, spoke on "The Student and the Library" and Dr. Joseph C. Vance on "The Professor and the Library".

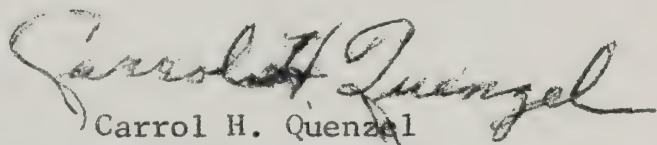
Recommendations

As soon as feasible the librarian recommends the appointment of an additional librarian, at least half of whose time would be devoted to cataloging and classifying. To improve morale and to lessen turnover that temporarily reduces the quality of service received by library users, the librarian recommends an increase in the hourly rate of wages for library student aides.

Appreciation

The librarian is indebted to the administration for the increase in the library budget and for its continued moral support of the library and its staff members.

Respectfully yours,


Carrol H. Quenzel
Librarian

6. If α is a root of \mathfrak{g} , then α is a root of \mathfrak{g} .

Journal of Management Studies, 1986, 23(1), 7-10.

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M392R
1963/64

MARY WASHINGTON COLLEGE OF THE UNIVERSITY OF VIRGINIA

E. Lee Trinkle Library

August 31, 1964

Dr. Grellet C. Simpson
Chancellor
Mary Washington College
of the University of Virginia
Fredericksburg, Virginia 22402

UNIVERSITY * (1)

OCT 03 1964

LIBRARY

Dear Chancellor Simpson:

I have the honor of submitting my twenty-first Annual Report as Librarian of Mary Washington College of the University of Virginia. It covers the fiscal year July 1, 1963 - June 30, 1964.

Library Progress

The receipt of a substantial and much needed increase in the book and periodical budget, a generous gift of the Class of 1964 for the purchase of rare books, and the Library Committee's active program, were the highlights of the year.

A net increase of 5,705 books raised the library's book stock to 156,684 volumes. Particularly noteworthy was the strengthening of the library's holdings in political science, chemistry, education, German and English-language serials from India; and the continued vigorous growth of the collections in English and American literature, history, sociology, art, music, biology, psychology, French, mathematics and geography.

To locate the library's lacunae in the social sciences, its holdings in these disciplines were checked against Carl M. White and Associates, Sources of information in the social sciences, a guide to the literature (1964); and Berthold F. Hoselitz, A reader's guide to the social sciences (1959). During the 1964/65 session the library's recent purchases in the sciences will be checked against the American Book Publishing Record, American scientific books, 1963/64 (1964).

Rare Books Committee

During its first year the Rare Books Committee's purchases included first editions of James Joyce's Holy office (1904 or 1905), Portrait of the artist as a young man (1916), Exiles (1918), Ulysses (Shakespeare and Co., 1922), Tales of Shem and Shaun (1929), Our examination round his factification for incamination of work in progress (1929), Finnegans wake (1939), and Stephen Hero (1944); also first editions of the distinguished nineteenth-century French physiologist, Claude

Bernard's Leçons de physiologie expérimentale... (1855-56) 2 vols., Memoire sur la pancréas... (1856), Leçons sur la physiologie et la pathologie du système nerveux (1858) 2 vols., Leçons sur les propriétés des tissus vivants (1866), De La physiologie générale (1872), Leçons sur les anesthésiques et sur l'asphyxie (1875) and La science expérimentale (1878); and Charles L. Clerisseau, Antiquités de la France, première partie (1778).

The gift of \$1,675 which the Class of 1964 presented the College will be used for buying rare books during the 1964/65 fiscal year. In honor of the Class of 1964 Professor and Mrs. James H. Croushore presented the library with a copy of the first edition of Joyce's Pomes penyeach (1927).

An Important Professional Responsibility

The Librarian is pleased to report that he has, as in the past, received the active assistance of subject specialists which is absolutely essential to the building of a well-rounded book collection. The following faculty members have been conscientious and helpful in the highly important work of book selection: Dr. Lawrence Wishner, Dr. Miriam B. Hoge, Dr. Philip Allen, Dr. Daniel H. Woodward, Dr. Hobart C. Carter, Mrs. Nancy H. Mitchell, Dr. Pauline G. King, Mrs. Cornelia D. Oliver, Dr. Zoe W. C. Black, Mr. A. R. Merchant, Dr. George E. Luntz, Dr. William F. Barker, Dr. E. Boyd Graves, Mr. Lloyd P. Farrar, Dr. Lewis P. Fickett, Jr., Dr. Samuel T. Emory, Dr. Zoltan A. Antony, Dr. R. W. Whidden, Dr. Edward Alvey, Jr., Mrs. Mildred M. Bolling, Dr. Rachel Benton, Dr. Kurt F. Leidecker, Dr. Rose Mary Johnson, Mr. Joseph Bozicevic, Dr. Mary Ellen Stephenson, Dr. Albert R. Klein, Dr. Benjamin W. Early, Dr. Eileen K. Dodd, Dr. James R. Nazzaro, the late Dr. Robert Leroy Hilldrup, Dr. Henry W. Hewetson, Dr. Laura V. Sumner, Dr. Winifred Updike, Dr. Sidney H. Mitchell, Dr. Stanley F. D. Bulley, Dr. Louis J. Cabrera, Mrs. Myra L. Irby, Mr. Richard A. Brashares, Dr. Samuel O. Bird, Dr. Nathaniel H. Brown, Mr. Donald E. Glover, Mr. Mathew Herban III, Mr. R. Bryan Nichols, Dr. L. Marx Renzulli, Jr., Dr. Duane P. Schultz, Dr. Walter B. Kelly, Mrs. Mary A. K. Kelly and Dr. Margaret Hargrove.

Expenditures

This undergraduate college of approximately 1,739 students and 136 faculty members spent \$109,718.23 for library purposes. Of this amount \$66,930.54 was expended for salaries and wages of full-time employees; \$9,352.75 for the wages of student aides; \$22,705.76 for books (an increase of \$10,470.89 over the previous year); \$6,110.95 for periodicals (an increase of \$2,332.81); \$2,184.50 for binding; \$1,925.61 for Library of Congress cards and services, memberships, travel and transportation; and \$508.12 for supplies and equipment other than that charged to capital

outlay. Books whose net prices totaled \$28,887.63 were ordered during the year, but slow deliveries, slower billing and library discounts, bless them, reduced the amount paid to the previously mentioned \$22,705.76.

An analysis by subject of list price expenditures for books reveals that \$5,337.87 was spent on English and American literature; \$3,696.92 on history; \$2,517.35 on sociology; \$1,973.32 on art; \$1,746.55 on political science; \$1,582.76 on books of general interest; \$1,482.79 on education; \$1,362.10 on biology; \$1,081.46 on music; \$1,072.70 on chemistry; \$1,021.20 on psychology; \$811.95 on philosophy; \$802.28 on dramatic arts; \$706.87 on German literature; \$668.07 on economics; \$661.80 on mathematics; \$469.00 on religion; \$459.30 on geography; \$399.90 on French; \$255.20 on health and physical education; \$226.80 on classics; \$189.49 on physics; \$171.85 on Spanish; \$70.75 on Russian language and literature; \$51.40 on home economics and \$44.80 on geology.

Gifts

Mr. John Lee Pratt gave the library the 300-volume handsomely bound complete file of the reprints of the "Contributions" of the McCullum-Pratt Institute (1949-60). The library is regularly receiving 24 of the 32 English-language serials from India, Pakistan and the United Arab Republic under Public Law 480. The Embassy of India presented the library with 20 important volumes on the history and culture of that country. Twenty-five bound volumes of piano scores were given by Mr. and Mrs. Charles J. Cohen, Dahlgren, Virginia. Donors of a substantial number of publications included the United States Government Printing Office, the Virginia State Library and other agencies of the Commonwealth of Virginia.

Cataloguing Department Activities

The Cataloguing Department classified, catalogued and processed 3,412 new books, 452 volumes of bound periodicals, 70 publications belonging to the Oriental Club, 15 Experimental Theatre Collection books, 22 recordings and two manuscripts. In preparation for the opening of the Rare Book Room all of the books were moved from the Virginia Room. The majority of the 2,861 books recatalogued were Virginia Room books. Recataloguing requires almost twice as much time as processing, and consequently was a major project during the year. Three hundred and sixty rebound books were processed and 405 were discarded. A total of 7,599 items was processed by the department. Eight hundred tilted tab guides were added to the catalogue and one hundred shelflist guide cards were put in the shelflist.

Use of Library Materials

The total number of books and other library materials circulated was 112,692. Of this number 29,431 were literature; 18,398 social sciences; 13,083 history;

12,486 the fine arts; 6,840 psychology and philosophy; 4,845 periodicals; 4,708 applied sciences; 4,702 fiction; 4,410 pure sciences; 3,837 biography; 2,383 religion; 2,063 geography and travel; 1,921 recordings; 1,487 health and physical education; 1,008 philology; 941 journalism, library science and bibliography; and 149 pamphlets.

A total of 4,187 reference questions was answered; 150 dissertations, books, journals, films and photocopies were borrowed from, and 62 loaned to, other libraries; and 65 exhibits were prepared.

Library Committee Activities

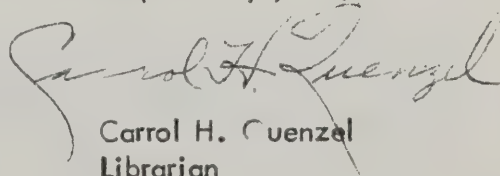
The Library Committee studied the results of the renovation and enlargement of the library building, arrived at a new understanding of its function in developing the library resources of the College and actively attempted "to encourage and promote the use of the library." The Committee informed the students and faculty of unauthorized borrowing, book concealment and mutilation and made suggestions on ways the faculty might help to improve the situation. The Honor Council and Student Government jointly conducted an educational campaign to stimulate the students to accept as their responsibility the proper use of library materials and facilities.

Appreciation

The Librarian is indebted to the Administration for the substantial increase in the book budget and for its continued moral support of the library and its staff members. He is also grateful to the College for permitting him to have the stimulating experience of teaching in the University of Michigan Library School, and for allowing Mrs. Helen M. Harris to attend the second term of the University of North Carolina summer session so she could complete the residence requirements for an M.S. in Library Science.

During the librarian's absence the library ran smoothly under the direction of Miss Marguerite L. Carder as acting librarian.

Respectfully yours,



Carrol H. Cuenzel
Librarian

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M392R
1962/63

MARY WASHINGTON COLLEGE OF THE UNIVERSITY OF VIRGINIA
E. Lee Trinkle Library
Fredericksburg, Virginia

August 19, 1963

Dr. Grellet C. Simpson
Chancellor
Mary Washington College
of the University of Virginia
Fredericksburg, Virginia

Dear Chancellor Simpson:

I have the honor of submitting my twentieth Annual Report as Librarian of Mary Washington College of the University of Virginia. It covers the fiscal year July 1, 1962 - June 30, 1963.

Improved Facilities

Indubitably the virtual completion this year of the extensive enlargement and renovation of the library building makes it a much more efficient, comfortable and attractive place for everyone to work. Substantially more space has been obtained for readers and books, the book capacity having been increased from 150,000 to approximately 250,000 volumes.

All students, not just juniors and seniors, have free access to the stack areas with the customary and minor exceptions of those housing rare books and unbound periodicals. This improvement coupled with an ample provision of open and closed carrels throughout the stacks and in the new reading rooms has removed the barriers separating our library users from the books and bound periodicals.

A marked increase in the use of the library's bound journals is anticipated because they are readily accessible in either the new or old periodical rooms to everyone acquainted with the alphabetical arrangement.

Virtually all conversation has been eliminated in the Reserve Room by the installation of the open reserve self-help system for books used in that room and by placing outside the room the charge desk for reserve books borrowed for use when the library is closed.

Almost everyone is pleased that the new addition is completely air-conditioned. Smokers seem happy with the smoking lounge in the basement

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LIBRARY

August 19, 1964

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and the library staff insists that everyone demonstrate his or her thoughtfulness by confining all smoking in the library exclusively to that area.

The library not only has a typing room where students may use their portables but it provides six typewriters in workable condition for student and faculty use in this room. Typing is also permitted in the closed cubicles in the stacks.

Since there are now seven stack levels in Trinkle Library, the installation of a staff elevator expedites the flow of library materials and possibly may increase the life expectancy of some of the librarians.

The Two Sides To the Maintenance Of a Live Collection

To maintain a sound and highly usable book collection one must complement a thoroughly adequate and imaginative acquisitions policy with an intelligent, systematic and unsentimental weeding program. That the library this year seriously tackled the business of weeding is attested to by its withdrawal, usually on the advice of subject specialists, of 1,775 books. During the year a net increase of 1,877 volumes raised the library's book stock to 150,979 volumes. Particularly noteworthy was the strengthening of the library's holdings in geology, chemistry and art.

Committee on Rare Books

At the year's end the Chancellor appointed Dr. Daniel H. Woodward, Dr. Sidney H. Mitchell, Dr. Pauline G. King and Mr. Lawrence A. Wishner of the faculty and Dr. Gordon W. Jones, Fredericksburg's most distinguished book collector, to the Committee to Advise the Librarian on Rare Books. The Committee has organized by electing Dr. Woodward chairman. It will offer advice on the furnishing of the rare book room and on the expenditure of the modest appropriation of \$500 for rare books which is an addition to the library's regular book budget.

An Important Professional Responsibility

The Librarian is pleased to report that he has as in the past received the active assistance of subject specialists which is absolutely essential to the building of a well-rounded book collection. The following faculty members have been conscientious and helpful in the highly important work of book se-

and the library staff insist that every book should be available to the public. The library is not a library but a library.

The library not only has a typical collection of books but also a collection of books that are not typical. The library is not a library but a library.

There are many books in the library that are not typical. The library is not a library but a library.

The Library as a Collection of Books

The library is a collection of books that are not typical. The library is not a library but a library.

The Library as a Collection of Books

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lection: Mr. Robert D. Kinsman, Dr. Daniel H. Woodward, Dr. Philip J. Allen, Dr. Miriam B. Hoge, Dr. Hobart C. Carter, Mr. Lawrence A. Wishner, Mrs. Nancy H. Mitchell, Dr. Sidney H. Mitchell, Dr. Samuel O. Bird, Dr. James H. Croushore, Dr. George E. Luntz, Mr. Lloyd P. Farrar, Mrs. Helen Ludwig Sehrt, Dr. Pauline G. King, Mrs. Cornelia D. Oliver, Dr. William F. Barker, Dr. Zoe W. C. Black, Dr. Luther Clyde Carter, Jr., Dr. E. Boyd Graves, Dr. Winifred Updike, Dr. Lia Beretta, Mrs. Mildred M. Bolling, Dr. Rachel Benton, Dr. Edward Alvey, Jr., Dr. R. W. Whidden, Mr. A. R. Merchant, Dr. Anna S. Hoyer, Mr. Samuel T. Emory, Dr. Rose Mary Johnson, Mrs. Barbara B. Pollard, Dr. Kurt F. Leidecker, Mr. Joseph Bozicevic, Dr. W. B. Kelly, Mrs. Mary A. K. Kelly, Dr. Benjamin W. Early, Dr. A. R. Klein, Dr. Ruth F. Necheles, Dr. Mary E. Stephenson, Dr. Louis J. Cabrera, Dr. Earl G. Insley, Dr. R. L. Hilldrup, Mrs. Myra L. Irby, Mr. Richard A. Brashares, Mrs. Lydia B. Fauls, Mr. Robert H. Rennick, Dr. Henry W. Hewetson, Dr. Laura V. Sumner and Mrs. Josefa R. McIntosh.

Cataloguing Department Activities

The Cataloguing Department classified, catalogued and processed 2,645 new books, 367 volumes of bound periodicals, 79 publications of the Oriental Club, 16 Experimental Theatre Collection books, 11 phonograph records and three manuscripts. It recatalogued 1,269 books, processed 360 rebound books and performed the work involved in discarding the previously mentioned 1,775 volumes. The Department relieved the congestion in the public catalogue by shifting all of the cards so that the 280 new catalogue trays would be utilized effectively.

Expenditures

This undergraduate college of approximately 1,731 students and 130 faculty members spent \$88,326.78 for regular library purposes. Of this total \$60,015.60 was expended for salaries and wages of full-time employees; \$8,002.33 for the wages of student aides; \$16,013.01 for books and periodicals; \$1,958.06 for office supplies and equipment; \$1,779.40 for binding and \$558.38 for miscellaneous expenses.

The College paid the balance of \$310,336.30 for the construction of the \$430,000 addition to the library building and it also spent \$35,000 for new furniture and equipment for the enlarged library.

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An analysis by subject of the expenditures for books reveals that \$2,174.03 was spent on English and American literature, \$1,099.65 on sociology, \$1,012.01 on history, \$709.28 on art, \$674.63 on chemistry, \$546.75 on biology, \$546.34 on French literature, \$502.50 on music, \$471.65 on mathematics, \$436.15 on education, \$311.24 on Italian literature, \$310.53 on philosophy, \$299.25 on geology, \$289.35 on psychology, \$247.04 on Spanish literature, \$245.65 on dramatic arts and speech, \$222.35 on political science, \$200.42 on books of general interest, \$160.65 on economics, \$116.05 on health and physical education, \$99.25 on geography, \$89.60 on religion, \$86.10 on the classics, \$63.90 on German literature, \$57.45 on Russian literature, \$50.09 on home economics and \$16.45 on physics.

Gifts

President Edgar F. Shannon, Jr. of the University of Virginia gave the library \$150 to purchase books in the field of English literature. Donors of a substantial number of publications included the United States Government Printing Office, the Virginia State Library and other agencies of the Commonwealth of Virginia, Mrs. Mary W. Pinschmidt, Mr. John Lee Pratt, Dr. Winnifred M. Nielsen and Dr. Milton H. Stansbury.

The Use of Library Materials

The total number of books and other library materials circulated was 106,393. Of this number 28,283 were literature, 16,767 the social sciences, 11,563 history, 11,118 the fine arts, 6,624 fiction, 6,534 psychology and philosophy, 5,279 periodicals, 4,123 applied science, 3,711 pure science, 3,616 biography, 2,346 religion, 2,263 geography and travel, 1,528 phonograph records, 1,162 health and physical education, 726 philology, 617 journalism, library science and bibliography, and 133 miscellaneous library materials.

A total of 4,650 reference questions was answered; 123 books and dissertations were borrowed from, and 91 loaned to other libraries; and fifty-two exhibits were prepared.

Personnel

The library staff was strengthened by the appointment of Mrs. Helen M. Harris as Assistant Cataloguer and Dr. Barbara Alden as Reference Assistant

and by the return of Mrs. Janie M. Kash as Serials Clerk. In addition to having a degree in library science from the University of Oklahoma, Mrs. Harris has completed the residence requirements for an M.S. in Library Science from the University of North Carolina. She has had extensive professional experience in several types of libraries in the United States and abroad. A Wellesley College A.B. and a University of Chicago Ph.D. in English, Miss Alden has completed the residence requirements for a Master's degree from the Catholic University Library School. She has taught and done library work in both the North and South. Two college students, Miss Patsy J. Hough and Mr. Allen Gwaltney, were highly useful members of the library staff in the summer of 1963 during the absence of Mesdames Simmons and Kash.

The Librarian wishes to congratulate and thank Mrs. Renna H. Cosner, Miss Marguerite L. Carder, Miss Barbara Alden, Mrs. Reed K. Simmons, Mrs. Margaret J. Smith, Mr. Allen Gwaltney, Mr. R. L. Garrett, Mr. Harry Sullivan, Mrs. Martha Preston and several members of the Department of Buildings and Grounds for the efficiency and cheerfulness with which they moved more than 140,000 volumes; and Mrs. Kash, Miss Alden and custodial and grounds personnel for moving all of the bound and unbound periodicals.

The Librarian was pleased that Mrs. Simmons, Miss Alden and Mrs. Kash were reclassified from Library Clerk C to Library Assistant - a new position requiring the holder to be a college graduate who preferably has had some library experience.

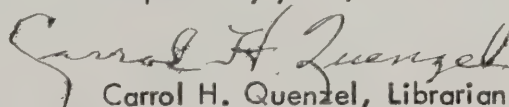
Recommendation

The highly increased cost of abstracts, journals and books causes the Librarian to repeat his recommendation of the previous year that whenever it is financially feasible the annual appropriation for books and periodicals be increased to \$25,000.

Appreciation

The Librarian is indebted to the Administration for its continued financial and moral support of the library and its staff members. He is especially grateful to everyone responsible for substantially raising the salary scale of library assistants and particularly of professional librarians so Virginia colleges can compete in the national market for able personnel.

Respectfully yours,


Carrol H. Quenzel, Librarian

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1961/62

MARY WASHINGTON COLLEGE OF THE UNIVERSITY OF VIRGINIA

E. Lee Trinkle Library

August 23, 1962

Dr. Grellet C. Simpson, Chancellor
Mary Washington College
of the University of Virginia
Fredericksburg, Virginia

NOV 2 1962

UNIVERSITY OF VIRGINIA

Dear Chancellor Simpson:

I have the honor to submit my nineteenth Annual Report as Librarian of Mary Washington College of the University of Virginia. It covers the fiscal year July 1, 1961 - June 30, 1962.

Library Progress

Extensive building programs are one of the most striking aspects of American university and college campuses today. Mary Washington College is no exception to this pattern. Work began on an extensive enlargement and renovation of the library building in December 1961 and all library users should be enjoying the improved and expanded facilities by or before the beginning of the second semester of the 1962 - 1963 session.

Some of the features of the new addition are air conditioning; more and more efficient study space for readers, including a greatly increased number of individual carrels; an elevator; and a smoking area. In the older section of the building the lighting and heating are being vastly improved and first floor display cases are being installed. In all parts of the building an attempt is being made to remove the barriers between books and readers. This means access to practically all sections of the building for all library users.

Unfortunately, it was not feasible for Mary Washington to build a new library building and unlike another Virginia college, it lacked a place to move the library. Thus the library staff has been faced, and will continue to be faced for a few more months, with the formidable task of attempting to provide service as usual despite the nerve-fraying noise and clouds of dust attendant on the demolition of brick walls, the removal of stairs and other necessary building operations. The Misses Carder, Hardy, Short and the Mesdames Holt, Smith, Van Etten, Doggett and Watts, as well as the summer student aides, deserve special mention for the fortitude, sportsmanship and good humor with which they worked under trying conditions. The summer school students and faculty are also to be commended for the patience with which they endured the inconveniences and distractions of a library building in the throes of being remade.

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During the year 4,379 books were added and consequently, the library's book stock was 149,102 volumes as of June 30, 1962. Particularly noteworthy was the strengthening of the library's holdings in English and American literature, history, sociology, art, biology, mathematics, and in Italian language and literature.

The library was enriched by such purchases as the Illustrated World of the Bible Library (New York, McGraw-Hill, 1958-1961), 5 vols.; James W. Smith and A. L. Jamison, eds., Religion in American Life (Princeton, N. J., Princeton University Press, 1961 -), vols. 1-2, 4; The Papers of James Madison (Chicago, The University of Chicago Press, 1962), 2 vols.; John Adams, The Adams Papers, edited by L. H. Butterfield (Cambridge, Mass., Harvard University Press, 1961), 4 vols.; Claude Gelée, Claude Lorrain [pseud.]: The Paintings (New Haven, Yale University Press, 1961), 2 vols.; Milton Avery, Paintings, 1930-1960 (New York, Yoseloff, 1962); Robert Rosenblum, Cubism and Twentieth-Century Art (New York, Abrams, 1960); Nello Ponente, Modern Painting (Geneva, Switzerland, Skira, 1960); and [Basaldella] Afro; Paintings, Gouaches, Drawings (Rome, Italy, Modern Art Ed., 1961).

The Librarian is pleased to report that he has continued to receive the active assistance of subject specialists which is absolutely necessary to the building of a well-rounded book collection. The following faculty members have been unusually untiring and helpful in the highly important work of book selection: Dr. Philip J. Allen, Dr. Lia Beretta, Dr. Daniel H. Woodward, Mr. Lawrence A. Wishner, Dr. George E. Luntz, Mr. Robert D. Kinsman, Dr. Hobart C. Carter, Dr. Miriam B. Hoge, Miss Vivian L. Munson, Dr. Robert L. Hilldrup, Dr. Zoe W. C. Black, Dr. Earl G. Insley, Mr. Samuel T. Emory, Dr. Eileen K. Dodd, Dr. Pauline G. King, Mr. Norman Wishner, Dr. Rachel Benton, Dr. Reginald W. Whidden, Dr. Kurt F. Leidecker, Mrs. Mildred M. Bolling, Mrs. Cornelia D. Oliver, Dr. James H. Dodd, Dr. Edward Alvey, Jr., Dr. Benjamin Early, Dr. and Mrs. John T. Fauls, Mr. A. R. Merchant, Mr. Mark R. Sumner, Dr. George M. Van Sant, Mrs. Barbara B. Pollard, Dr. Charles A. Sletten, Dr. Albert R. Klein, Dr. Mary Ellen Stephenson, Dr. Robert H. Puckett, Dr. Henry W. Hewetson, Dr. Alice S. Brandenburg, Mrs. Nancy H. Mitchell, Dr. Sidney H. Mitchell and Miss Ellen B. Wood.

The Cataloguing Department classified, catalogued and processed 2,891 books, 18 recordings and four manuscripts. It recatalogued 319 books, processed 380 bound periodicals, 361 rebound books and 68 Oriental Club publications, and withdrew 482 books from the collection. With only one cataloguer this year the department processed a total of over 4,500 pieces of library materials.

Expenditures

This undergraduate college of 1,742 students and 120 faculty members spent \$195,332.22 for its library, \$119,663.70 of which was spent on the first stages

The following is a list of the names of the members of the American Medical Association who have been elected to the office of President for the year 1908. The names are arranged in alphabetical order of their last names.

Dr. J. C. Brainerd, of the University of Chicago, has been elected President of the American Medical Association for the year 1908. Dr. Brainerd is a prominent physician and a member of the American Medical Association since 1885. He is also a member of the American Association of Physicians and Surgeons, the American Association of Obstetricians and Gynecologists, and the American Association of Urologists. Dr. Brainerd is a native of Illinois and has spent most of his life in Chicago. He is a member of the American Medical Association and has been elected to the office of President for the year 1908.

Dr. J. C. Brainerd, of the University of Chicago, has been elected President of the American Medical Association for the year 1908. Dr. Brainerd is a prominent physician and a member of the American Medical Association since 1885. He is also a member of the American Association of Physicians and Surgeons, the American Association of Obstetricians and Gynecologists, and the American Association of Urologists. Dr. Brainerd is a native of Illinois and has spent most of his life in Chicago. He is a member of the American Medical Association and has been elected to the office of President for the year 1908.

The following is a list of the names of the members of the American Medical Association who have been elected to the office of President for the year 1908. The names are arranged in alphabetical order of their last names.

of the construction of the \$430,000.00 addition to the library building. Of the remaining \$75,668.52, \$48,719.39 was paid for the salaries of full time personnel; \$7,888.35 for the wages of student aides; \$11,180.18 for books; \$4,114.00 for periodicals; \$2,806.98 for binding; \$427.12 for office supplies; \$252.90 for equipment; \$163.00 for repairs; \$59.03 for travel; and \$57.59 for miscellaneous expenses.

An analysis by subject of the expenditures for books reveals that \$2,309.36 was spent on English and American literature; \$1,456.95 on history; \$1,430.78 on sociology; \$895.65 on books of general interest; \$743.85 on art; \$566.50 on biology; \$547.32 on mathematics; \$416.28 on education; \$388.70 on music; \$364.05 on psychology; \$351.32 on political science; \$312.00 on dramatic arts and speech; \$277.50 on chemistry; \$243.65 on philosophy; \$226.24 on Italian language and literature; \$178.35 on classics; \$169.40 on health and physical education; \$164.73 on German language and literature; \$146.75 on geography; \$137.86 on religion; \$137.10 on economics; \$103.75 on French language and literature; \$70.96 on Spanish language and literature; \$65.65 on biography; \$42.00 on home economics; \$37.75 on physics; \$29.50 on geology and \$24.50 on Russian language and literature.

Gifts

Among the 1,003 gifts received by the library were 85 volumes presented by Mrs. James Ashby, Jr. as a memorial to her parents, the late Mr. and Mrs. C. O'Connor Goolrick. Other donors of a substantial number of publications were the United States Government Printing Office, the Virginia State Library and other agencies of the Commonwealth of Virginia, Mr. John Lee Pratt, Dr. Gordon W. Jones, Mrs. H. I. Brock and Mr. Charles Derryberry. The Librarian is especially pleased to have received gifts of the publications of the College's alumnae.

The Use of Library Materials

The total number of books and other library materials circulated was 108,853. Of this number 28,159 were in literature; 17,977 in the social sciences; 12,728 in history; 12,313 in fine arts; 7,815 in psychology and philosophy; 7,073 in fiction; 5,213 in applied science; 5,040 periodicals; 4,372 in pure science; 3,553 in biography; 2,932 in geography; 2,258 in religion; 2,245 in health and physical education; 2,050 phonograph recordings; 795 in philology; 778 in journalism, library science and bibliography; and 624 in other library materials.

A total of 4,652 reference questions was answered, 60 books and dissertations were borrowed from, and 145 volumes loaned to, other libraries. Ninety exhibits were arranged.

Recommendations

The Librarian highly approves of the decision to return to the former practice of charging expenditures for books and periodicals to the maintenance and operations account and of the increase in the 1962-1963 book and periodical budget. The highly increased cost of abstracts, journals and books causes the Librarian to recommend that whenever it is financially feasible the annual appropriation for books and periodicals be increased to \$25,000.

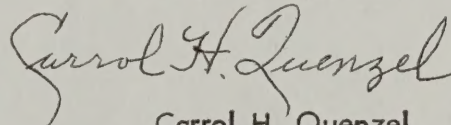
As soon as the addition to the library building is completed it will be imperative that at least one and preferably two additional professional librarians be appointed. It will be exceedingly difficult, however, to obtain them unless the State Salary Scale for librarians is substantially raised.

Appreciation

The Librarian is indebted to the Administration for its financial and moral support of the library and its staff members. He is also grateful to the College for permitting him to have the stimulating experience of teaching in the Library School of the University of Wisconsin.

The Librarian and the library staff are appreciative of the good bill of health the library received on the Faculty Library Poll conducted by the Library Self-Study Subcommittee, and from the library specialist on the Visiting Committee of the Southern Association of Colleges and Secondary Schools.

Respectfully yours,

A handwritten signature in cursive script that reads "Carrol H. Quenzel". The signature is written in dark ink and is positioned above the printed name and title.

Carrol H. Quenzel
Librarian

